

WINTER TERM INDIVIDUAL PROJECT PROPOSAL

To be completed by student. Submit this form to your Sponsor for approval. Once approved, the proposal, including the attachment, constitutes an agreement between the student and the sponsor for the project.

Please complete the following information. Once your proposal is approved, you will need to register for the WT project by picking up the form at the Office of the Registrar, ask your project sponsor to sign it, and bring it to the Office of the Registrar by Friday, December 2.

Name _____

OCMR _____ Phone _____ Major _____ Class Year 1 2 3 4 5

PROJECT
TITLE _____

Abbreviation to 30 characters maximum may be worked out below (for transcript):

Winter Term Project: _____ Full Project (5-6 hrs/weekday) _____ Half Project (3 hrs/weekday)

Project Sponsor _____ Department _____

Project Location: ☐ On Campus ☐ Off Campus: Location _____

Please type your proposal and attach it to this form. Proposal should include the following:

1. educational goals of the project;
2. what the project entails;
3. who will be working on it in addition to the proposer (if applicable);
4. what the end product will be;
5. what the report will include.

If additional specifications are given by your sponsor, these should also be added to your proposal.

NOTE: To receive credit, you must provide a report to your Sponsor, in a form agreed upon between you, by Friday, February 3, 2017.

Student's Signature _____ Date _____

To be completed by Sponsor:

SPONSOR: If you approve this project, please do the following: (1) Check to make sure the appropriate facilities and equipment approvals have been obtained; (2) Retain this form for future reference; (3) Sign the student's WT registration card; and (4) Fill in your sponsor number on the card (listed on the Winter Term website at new.oberlin.edu/office/winter-term). Note: Grades must be submitted on Presto by Monday, **February 13, 2017.**

Sponsor's Signature _____ Date _____