SeminarsWorld®

Group Registration Form

Any organization registering a group of at least 3 individuals to a specific SeminarsWorld® location is eligible to send an additional registrant to a seminar at that location at no cost.

The maximum number that any organization can receive is three complimentary registrations (one for every 3 registrants up to 9). This offer does not include travel or hotel expenses. All registration forms must be submitted together via fax or postal mail to PMI Registration. No online registrations will be accepted for group discounts.

Discounts are available for paid-in-full registrations only, and cannot be combined with any other discount(s). Complimentary registration must be requested at time of enrollment and cannot be applied retroactively. Complimentary registration will be on lowest priced seminar.

COMPANY INFORMATION

The information requested below will be used to mail your seminar registration confirmation (if e-mail is not provided). Please print legibly.

Company/ Organization _____

Street Address _____

City _____ State/Province _____ Postal Code _____ Country _____

Primary Phone _____ URL _____

What is the organization's primary business activity (industry)?

CONSTRUCTION
- ☐ (002) Commercial/Heavy Industrial
- ☐ (001) Residential
- ☐ (003) Other_____

RESOURCES
- ☐ (023) Agriculture
- ☐ (027) Coal/Gas/Oil
- ☐ (025) Ferrous Mining
- ☐ (024) Forestry
- ☐ (026) Non-Ferrous Mining

MANUFACTURING
- ☐ (028) Automotive
- ☐ (029) Chemical
- ☐ (030) Concrete/Clay/Glass/Stone
- ☐ (031) Electrical/Electronic
- ☐ (032) Food
- ☐ (033) Machinery/Metals
- ☐ (034) Paper
- ☐ (035) Petroleum
- ☐ (040) Pharmaceutical
- ☐ (036) Plastics
- ☐ (037) Textiles/Fabrics
- ☐ (038) Wood
- ☐ (039) Other_____

OTHER BUSINESS ACTIVITIES
- ☐ (045) Academia
- ☐ (004) Aerospace
- ☐ (005) Architectural Design
- ☐ (006) Arts/Entertainment/Broadcasting
- ☐ (046) Automation Systems
- ☐ (007) Business Mgmt Svcs./ Mgmt Consulting
- ☐ (053) City Management
- ☐ (008) Computers/Software/DP
- ☐ (044) Consulting
- ☐ (009) Defense
- ☐ (048) E-business
- ☐ (010) Economics/Finance
- ☐ (011) Education/Training
- ☐ (041) Engineering
- ☐ (012) Environmental/Waste/Sewage
- ☐ (042) Financial Services
- ☐ (013) Health/Human/Social Services
- ☐ (043) Information Technology
- ☐ (051) International Development
- ☐ (014) Legal
- ☐ (015) Printing/Publishing
- ☐ (016) Public Administration/Government
- ☐ (017) Real Estate/Insurance
- ☐ (018) Recreation
- ☐ (050) Supply Chain
- ☐ (049) Systems Security
- ☐ (019) Telecommunications
- ☐ (020) Transportation
- ☐ (052) Urban Development
- ☐ (021) Utilities
- ☐ (047) Web Technology
- ☐ (022) Other_____

How did you learn about SeminarsWorld?

- ☐ (01) Colleague/Friend
- ☐ (02) Employer/Management
- ☐ (03) PMI Component Organization
- ☐ (04) Project Management Journal® / PM Network®/PMI Today®
- ☐ (05) Advertising/Publicity
- ☐ (06) Conference or Trade Show
- ☐ (07) PMI website
- ☐ (08) SeminarsWorld Instructor
- ☐ (09) PMI Electronic Communications/E-mails
- ☐ (10) Direct mail (brochure, postcard, catalog)
- ☐ (11) Other (please specify)

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ATTENDEE INFORMATION & SEMINAR SELECTION

Please complete one section for each attendee. If you wish to select more than one seminar per attendee (for example (2) One Day Seminars), write the quantity next to the rate and the name of both seminars and their location(s) where designated.

Prefix ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Dr.

PMI Credentials ☐ CAPM® ☐ PgMP® ☐ PMP® ☐ PMI-ACPSM ☐ PMI-PBA ☐ PMI-RMPSM ☐ PMI-SP®

PMI Member ☐ Yes, member number _____ ☐ No

I would like to be included in: ☐ PMI Directories ☐ PMI communications (products, services, events) ☐ Third Party Mailing Lists

First Name _____ Middle Initial _____ Last Name _____

Title _____ Email _____

Work Phone _____ Cell Phone _____

All fees are listed in United States dollars and must be paid in United States currency	Early PMI Member Rate	Regular PMI Member Rate	Non-Member Rate
One Day Seminar	☐ $665.00 (USD)	☐ $725.00 (USD)	☐ $855.00 (USD)
Two Day Seminar	☐ $1,325.00 (USD)	☐ $1,445.00 (USD)	☐ $1,545.00 (USD)
Three Day Seminar	☐ $1,985.00 (USD)	☐ $2,155.00 (USD)	☐ $2,275.00 (USD)
Four Day Seminar	☐ $2,645.00 (USD)	☐ $2,845.00 (USD)	☐ $2,955.00 (USD)
Seminar Name:		**Seminar Location:**	
Seminar Name:		**Seminar Location:**	

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PAYMENT INFORMATION

SeminarsWorld Cancellation/Substitution Policy

- Full refunds, less $50.00 (US) processing fee per registrant, will be granted to cancellations received in writing up to two weeks before the first day of the seminar. Cancellations received less than two weeks before and 48 hours prior to the first day of the seminar are subject to a $50.00 (US) service charge for each seminar day cancelled, plus a $50.00 (US) processing fee. Refunds/cancellations will not be given if cancellation is received less than 48 hours prior to the first day of your registered seminar. Refunds will not be granted for no-shows. PLEASE NOTE: Credit card refunds may take 7-10 business days to reflect in your account.
- If you register by invoice, you must pay all balances due 30 days prior to the first day of the seminar. If payment is not received, your registration will be cancelled and your seat in the seminar forfeited. After notification of cancellation, you may re-register by credit card only.
- Seminar Changes: There will be a $50.00 (US) transfer fee if seminar transfers are received up to two weeks prior to your original registered seminar. After two weeks, a $50.00 (US) transfer fee plus a $50.00 (US) per seminar day fee will apply. No transfers will be accepted after the first day of your original registered seminar.

If PMI cancels a seminar for any reason, they assume no responsibility for nonrefundable airline tickets or other travel costs. PMI will make every effort to immediately notify registrants of a cancellation. PMI reserves the right to cancel any seminar that has insufficient enrollment.

CANADIAN TAX INFORMATION
In accordance with Canadian tax law, taxes are collected on member dues and application fees relating to PMI and the following chapters: Canada's Technology Triangle (CTT), Lakeshore, Durham Highlands, New Brunswick, Levis, Manitoba, Montreal, Northern Alberta, Nova Scotia, Ottawa Valley, Regina/S Saskatchewan, Southern Alberta, South Western Ontario, and Southern Ontario. The rate of tax charged varies depending on the province address you use. Tax calculations by province are 15% for Nova Scotia, 13% for New Brunswick, Newfoundland/Labrador and Ontario; 14% for Prince Edward Island; 14.975% for Quebec; and 5% for all other provinces. If your employer is paying for your membership and has been granted tax-exempt status by the appropriate Canadian authorities, you will not be able to submit your application on-line. You will need to mail or fax your membership application along with a tax-exempt certification meeting the specifications of the Canadian government.

GST/HST registration: 897944807RT0001
QST registration: 1202723001TQ0001

CONFIRMATION will be e-mailed within seven to 10 business days of receipt.

Registration Inquiries?
Call 1-866-229-2386 (within the United States) or +1-301-694-5243 (from all other locations) or e-mail pmisw@experient-inc.com

Please add up all attendee totals above for the TOTAL PAYMENT ENCLOSED section below. If you have more than (4) attendees, you may print out additional pages. All pages need to be included with registration and payment for processing.

TOTAL PAYMENT ENCLOSED $ _____

Payments must be in the form of credit card, check or money order, paid in United States dollars and drawn on a United States bank. Make checks/money orders payable to "PMI SeminarsWorld." Please send registration and payment together. Registration forms received without payment will not be processed.

PAYMENT TYPE ☐ American Express ☐ Check/Money Order ☐ Diners Club
☐ Discover ☐ MasterCard ☐ Visa ☐ Wire Payment

Card Number_____ Exp. Date _____/_____

Name on card:_____

Signature:_____

Wire Transfer Details:
Project Management Institute (PMI)
Wells Fargo Bank, N.A.
3515 West Chester Pike
Newtown Square, Pennsylvania 19073 USA

Account Number: 2000018429053
Routing Transit Number: 121000248
Swift Code: WFBIUS6S

* If submitting payment via wire transfer, funds must be received and verified by PMI no later than two weeks prior to event start date. Registration is not confirmed/complete until attendee's account shows a zero balance. Attendees will not be permitted to attend the course until any outstanding balance is settled; please note a credit card is required to complete payment onsite.

TO RETURN YOUR REGISTRATION AND PAYMENT MAIL TO (all pages):
Project Management Institute
P.O. Box 783301
Philadelphia, PA 19178-3301 USA
OR
FAX (all pages) to +1-301-694-5124 (For credit card payments only.)

NOTE: *Confirmation from your fax machine does not mean that you are officially registered for the event. Please wait until you receive an e-mail confirmation to make airline and hotel reservations.*