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CARRS Graduate Student Self-Assessment

(To be completed in January of each year for preceding calendar year, in whole or part, as relevant to student.)

Calendar Year Assessed:

Section I (to be completed by student)

Date of Student Report:

Name:

PID:

Degree ☐ MS-A

Semester/year started:

Sought: ☐ MS-B

Expected semester/
year of graduation:

☐ PhD

Current GPA:

Degree plan submitted? ☐ No ☐ Yes

Courses completed during this year:

Course alpha-numeric codes - titles not needed

Any incomplete courses? ☐ No

☐ Yes -- Plan to complete

(explain in box, max.120 ch)

Any courses on your degree plan that are not offered when you need them?

☐ No

☐ Yes

If yes, describe alternatives available
(max. 160 characters):

Did you receive assistantship or hourly pay at MSU for semesters during this year?

☐ No

☐ Yes

(if yes, complete table below)

ASSISTANTSHIP

HOURLY

	# hours/week	<input type="checkbox"/> 1/4 <input type="checkbox"/> 1/2 <input type="checkbox"/> 3/4 time	
SPRING	Supervisor's last name		
	Type (research, teaching, outreach)		
SUMMER	# hours/week	<input type="checkbox"/> 1/4 <input type="checkbox"/> 1/2 <input type="checkbox"/> 3/4 time	
	Supervisor's last name		
	Type (research, teaching, outreach)		
FALL	# hours/week	<input type="checkbox"/> 1/4 <input type="checkbox"/> 1/2 <input type="checkbox"/> 3/4 time	
	Supervisor's last name		
	Type (research, teaching, outreach)		

Summarize the experiences gained and skills learned during assistantship or hourly work (max 700 ch):

Did you receive any fellowship/scholarship \$\$\$ this year?

☐ No

☐ Yes

If yes, indicate type and amount:

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Student Assessment Instructions

In a separate report, please address #s 1 - 3 below, and submit with completed form to your faculty advisor. Faculty advisor will review your report, then write his/her assessment of your progress (Section II). After you receive advisor's assessment, meet with your advisor to review the assessment, then both sign this signature form (Section III). Compile cover form, student written assessment, faculty advisor written assessment and signature form. Submit the entire assessment packet to the Graduate Secretary, to be placed in your permanent file.

Student Self-Assessment (Section I) -- *cont.*

1. Describe your personal and professional goals and describe how your studies relate to them.
2. List and describe the following:
 - Professional or academic professional presentations
 - Supplemental professional reading
 - Attendance at seminars, presentations or training (on or off campus)
 - Writing and submission of professional or research articles
 - Community outreach activities related to your professional goals
 - Unpaid research/experiences relevant to your professional goals
 - Any other activities supportive of your scholarly academic and professional development
3. Provide recommendations for how your academic advisor, your committee, the Graduate Affairs and Curriculum Committee, and/or the Department can help you address any concerns you may have, or facilitate your degree progress.

Section II (to be completed by faculty advisor)

Date of Faculty Report:

Faculty report (*please attach to assessment form and student's self-assessment report*):

After reviewing the student's report, write your annual assessment of the student's progress, accomplishments and ongoing work toward completing their degree. Provide recommendations, as needed, to assist student in their progress.

Section III -- Signatures (to be signed after student/advisor meeting to discuss the progress assessment)

Student Signature

Date

Faculty Advisor Signature

Date

Print and sign; submit hard copies with supporting documentation as follows:

Original to: Graduate File (via Graduate Secretary)

Copies to: Student

Faculty Advisor

Department Chairperson (during faculty member's annual review)