



## Annexure XI

## APPLICATION FORM FOR FINANCIAL ASSISTANCE TO ORGANIZE SEMINARS/CONFERENCE/WORKSHOPS IN INDIA

Address your application to  
Member Secretary,  
Indian Council of Historical Research  
35 Ferozeshah Road  
New Delhi – 110001

Pay Order of Rs 500/- in favour of D.D.O, ICHR payable at New Delhi

### PAYMENT INFORMATION

Pay order No.

Amount

Issuing Bank

\_\_\_\_\_

Branch

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

<p><b>1. Name and address of the Organizers:</b></p>  <p>Zone: North/South/East/West/North East</p>  <p>Class of City: X/Y/Z/Rural</p>	<p>Phone:</p> <p>Mobile:</p> <p>Fax:</p> <p>E-mail:</p> <p>Web site:</p>		
<p><b>2. Name and address of the Convener:</b></p>  <p>Zone: North/South/East/West/North East</p>  <p>Class of City: X/Y/Z/Rural</p>	<p>Phone:</p> <p>Mobile:</p> <p>Fax:</p> <p>E-mail:</p>		
<p><b>3. Theme of the Conference /Seminar /Workshop (Attach brief summary)</b></p> <table border="1" style="width: 100%;"> <tr> <td data-bbox="217 1820 787 1864">Sub-Themes:</td> <td data-bbox="787 1820 1219 1864">Proposed Dates:</td> </tr> </table>		Sub-Themes:	Proposed Dates:
Sub-Themes:	Proposed Dates:		

1.	
2.	
3.	
4.	
Venue:	

**4.Number of Participants (List of expected participants to be attached)**

	(in number)	(in words)
Local		
Outstation		
Foreign		
Total		

**5. Name and Bio-data of the Coordinator/Convener ( Not exceeding 1500 words)**

6. Category : General ☐ SC ☐ ST ☐ OBC ☐ Minorities ☐ PWD ☐

(Please attach attested copy of the Category/Caste/Tribe certificates from competent authority)

7.Gender: Male/Female/Third Gender

8. Funding from other than ICHR :

Source:

Amount:

9. Detailed Budget Indicating Amount to be incurred on TA/DA, Hospitality, Transport, Stationery, Secretarial Assistance, Typing and Xeroxing work and other contingent expenditure etc. (Requests for publication of the proceedings are entertained separately).

S. No.	Items	No.	@	Amount
1.	Travel within India			
2.	Accommodation for Foreign Participants			
3.	Accommodation for Indian Participants			
4.	Tea snacks, lunch and dinner			
5.	Transport (local)			
6.	Stationery			
7.	Xeroxing			
8.	Secretarial Assistance			
9.	Contingency (not exceeding 5%of total Grant)			
10.	Honorarium to Paper Writers			
11.	Any other (specify)			
	<b>Total</b>			

\*Please consult Guidelines for preparing the funding details.

#### 10. Amount expected from the ICHR

11.Name of Authority in whose favour the ICHR grant should be released if given.

12. Whether the Organization/Department/Institution has received or applied for ICHR grant earlier give details(File No. Year and Topic).

#### 13.Institutional Funding

Own Contribution	Amount sought	Amount sanctioned by the institution
<b>Funding from other sources:</b>		

Name of organization	Amount sought	Amount sanctioned

14.The following is to be filled only if the applicant is a professional organization.

- a. Year of establishment of the professional organization of the historians (please enclose a certified copy of the registration of documents/signed MOA etc.
- b. Whether the organization is functioning at National/Regional/State/Local Level.
- c. Aims and objectives of the organization.
- d. Activities of the organization/institution in the past three years.
- e. Number of members of the organization.
- f. Main source of funds of the organization.
- g. Financial status (Attach copy of audited statement of accounts for the last financial year).

I hereby certify that the above information is correct to the best of my knowledge and that I shall abide by the Terms & Conditions as laid down in the guidelines of the schemes.

**Signature of the Applicant**

**Date:**

**Name (block letters):**

**Designation:**

**Address:**

**Signature of the Head of the Institution/Organization**

**(Seal)**

**Date:**

**Name (block letters)**

**Designation:**

**Address:**

N.B.

1. The application should be forwarded by the Head of the Institute/Organization viz. Director/Registrar/President/Chairman, etc. duly signed and stamped.
2. In case of approval, the funds will be released to the forwarding Institution/Organization.
3. NGOs should enclose the NGO profile along with relevant documents.
4. In case of non-fulfilment of any of the Terms & Conditions, the applicant/organization will not be eligible for further support under the schemes of ICHR and will be liable to legal action.

5. The applicant's CV should not exceed 1500 words.
6. All applications should be submitted in electronic format along with a hard copy.

**Declaration**

I have read the Revised Research Funding Rules 2014 and agree to abide by them.

Signature of the Applicant