

EVENT REGISTRATION FORM
23rd Annual NSF EPSCoR National Conference
Music City Convention Center – Nashville, Tennessee USA
~ November 3 – 7, 2013 ~

Please see conference website:
<http://www.nsfepscor2013.org>
for more details.

First Name: _____ Last Name: _____

If different than above, Name you would like to appear on your namebadge: _____

Title: _____ Department: _____

Institution: _____

Address: _____ City: _____

State/Prov. & Country: _____ Postal Code : _____

E-Mail: _____ Fax: _____

Please take a moment to answer these questions in order to assist us in better serving you:

1. Do you have any special needs or require any special accommodations in order to fully participate in this event?
☐ Yes ☐ No If checked yes, a UT Conferences staff member will contact you to discuss your need.

2. Do you have any special dietary needs? ☐ Yes ☐ No

If checked Yes, Please specify: _____

Section A: Event Registration

Your Registration includes: complimentary airport shuttle to and from the Nashville airport, daily buffet breakfast, morning and afternoon refreshment breaks, 3 luncheons (Mon. - Wed.), conference event on the Music City Queen Riverboat, poster sessions, conference materials and full participation in the event.

⇒ **Early Registration Fees (By August 31, 2013)**

☐ Early Registration Fee for attendance Sunday evening through Wednesday x \$300 = _____
☐ Early Registration Fee for attendance Sunday evening through Thursday x \$375 = _____

⇒ **Late Registration Fees (ON OR AFTER September 1, 2013)**

☐ Late Registration Fee for attendance Sunday evening through Wednesday x \$350 = _____
☐ Late Registration Fee for attendance Sunday evening through Thursday x \$425 = _____

Extra Ticket Options

(Tennessee State Sales Tax of 9.25% has been added to the ticket price below)

☐ Guest Music City Queen Riverboat Tickets _____ # needed x \$42 = _____

Conference Cancellation Policy and Fees

If you need to cancel your registration, you must do so in writing. You may fax a cancellation notice to 865-974-0264, or you mail a notice to UT Conferences, c/o NSF EPSCoR 2013, PO Box 2648, Knoxville, TN 37901. You may also email your cancellation request to Conferences@utk.edu (be sure to put NSF EPSCoR 2013 in the Subject line). If your registration is cancelled on or before October 25, 2013, you will receive a full refund less a \$50 processing fee. Any cancellation received after October 25, 2013 will receive no refund. However, substitutions are welcome at any time, and will incur no processing fees.

TOTAL DUE: _____

PLEASE CALL 865.974.0280 WITH QUESTIONS.

FAX: 865.974.0264

TO E-MAIL Registration Questions:

conferences@utk.edu

(Please type "NSF EPSCoR 2013" in the subject line.)

PLEASE REMIT THIS FORM AND YOUR PAYMENT OR PURCHASE ORDER TO ONE OF THE FOLLOWING ADDRESSES:

UT Conferences c/o NSF EPSCoR 2013 PO Box 2648 Knoxville, TN 37901	Alternate Courier: UT Conferences c/o NSF EPSCoR 2013 600 Henley St., Suite 212 Knoxville, TN 37902
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*All checks must be made payable to: The University of Tennessee.
Checks must be in US dollars and drawn on a US Bank.*

Paying by credit card:
☐ Visa ☐ Mastercard ☐ Discover ☐ American Express

Name on Card: _____

Number: _____

Expiration: _____ CVC# _____ (Card Identification #: 3 digits on back of credit card or 4 digits on front of AMEX)

Signature: _____