



## EMPLOYER REPORT - OPT & STEM

The United States Citizenship and Immigration Services requires that F-1 international students participating in Optional Practical Training and/or STEM extension report information regarding their employment to the University with jurisdiction over the student's I-20. Students must email the completed form to [iss@uis.edu](mailto:iss@uis.edu) within 10 days of starting or stopping employment, moving to a new address, or every 6 months. Failure to provide this information to International Student Services can result in loss of status.

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Purpose:	OPT/STEM Reporting	STEM I-20 Requested	Cap Gap I-20 Requested
Family Name:	Given Name:		
UIN:	SEVIS Number:		
Degree Level:	Major:		
U.S. Mailing Address:			
City / State / Zip Code:			
Telephone:		Email:	
Name of the Company:		Employer EIN:	
Job title:	Start date:	End date:	
End date of previous employer (if applicable):			
Full time/Part time:	<b>Full Time:</b> more than 20 hours/week	<b>Part Time:</b> 20 or less hours/week	
Employer Address:			

### Supervisor Information

Last Name:	First Name:
Telephone number:	Email Address:

I understand that federal immigration regulations require that all employers of F-1 students working on OPT or STEM are required to work in a job directly related to their major and appropriate for their level of study. I further understand that F-1 students are required to report the preceding information regarding their personal address and the employment to ISS within 10 days of a change in employment and/or address:

Supervisor's Signature	Date	Student Signature	Date
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