

TTU Speech Communication Evaluation Form (SPCH 2410)

Speaker _____ Semester _____

	T B R	Excellent	Very Good	Good	Fair	Poor
ORGANIZATION						
Clear purpose throughout the speech [TBR Outcome A, NCA]	A	5	4	3	2	1
Effective introduction – Gained attention, stated thesis, stated relevance, previewed main points [NCA]		5	4	3	2	1
Main points well organized – Related to the thesis, logical organization, transition and signposted as necessary [TBR Outcome B, NCA]	B	5	4	3	2	1
Effective conclusion – Restated thesis, reviewed main points, effectively closed		5	4	3	2	1
BODY/CONTENT						
Main points elaborated clearly using effective rhetorical strategies – Examples and explanations used as necessary [TBR Outcome C]	C	5	4	3	2	1
Useful evidence cited – Orally cited sources, sufficient evidence used, evidence established credibility [TBR Outcome E, NCA]	E	5	4	3	2	1
LANGUAGE AND DELIVERY						
Appropriate language – Used professional language in a style fitting to the topic and context, fluid and correct grammar and syntax, avoided disfluencies, e.g., “uhm” [TBR Outcome D, NCA]	D	5	4	3	2	1
Effective oral delivery – Spoke audibly and clearly at an appropriate rate, demonstrated interest in the topic [NCA]		5	4	3	2	1
Effective non-oral delivery – Effectively used gesture and bodily movement, maintained eye contact [NCA]		5	4	3	2	1
Effective visual aid used – Guidelines followed for creating and using presentational software, poster-boards, handouts, white boards, etc.		5	4	3	2	1
Question and Answer/Cross Examination – Sufficiently prepared to answer questions, provided clear and useful answers		5	4	3	2	1
Outline of the speech – Followed the format provided by the department/class, included typed bibliography in appropriate format (APA or MLA)		5	4	3	2	1

Excellent & Very Good = Exceeds TBR and NCA Competencies; Good & Fair = Meets TBR and NCA Competencies; Poor = Does not meet TBR or NCA Competencies

[NCA] National Communication Association Public Speaking Competencies

* This form was adapted from Burkel, Cutspec, Oliveria, & Kirkwood 2007