



NEWFOUNDLAND AND LABRADOR ASSOCIATION OF PUBLIC AND PRIVATE EMPLOYEES

CHILD CARE EXPENSE FORM

REASON FOR REQUEST

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NAME OF CLAIMANT

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LOCAL NUMBER

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MAILING ADDRESS

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NAME OF CHILD

---

AGE OF CHILD

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DATE CHILD CARE REQUIRED

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HOURS CHILD CARE REQUIRED

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SCHEDULED WORK SHIFT ON ABOVE DATE

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PLEASE USE DISCRETION WHEN FILLING OUT THIS CLAIM. IF A FAMILY MEMBER, ETC., IS AVAILABLE AT NO CHARGE, WE ENCOURAGE THAT YOU USE THIS METHOD OF CHILD CARE. THIS CLAIM IS MEANT TO DEFRAY SOME EXPENSES FOR MEMBERS WHO WOULD BE AT MORE MEETINGS IF THEY HAD SOME FINANCIAL ASSISTANCE IN THE WAY OF CHILD CARE EXPENSES.

PLEASE USE GOOD JUDGEMENT.

I hereby certify that \_\_\_\_\_ was in attendance at a meeting(s)/class for the above noted hours.

\_\_\_\_\_  
AUTHORIZED PERSON

RECEIPT

19

\$

\_\_\_\_\_  
SIGNATURE OF CAREGIVER

Members engaged in approved NAPE business will be reimbursed child care expenses as follows: (Calculations are based on a 24 hour day).

- up to 13 years of age
  - maximum of \$50.00 for the first eight (8) hours;
  - maximum of \$100.00 for twenty-four (24) hours;
  - hours between 8 hours and 24 hours will be pro-rated using the maximum amount permitted.
- (a) in special circumstances a maximum stipend of \$40 per overnight stay will be paid for care of children between ages 14 - 16;
- (b) no costs will be reimbursed to any member for child care expenses that would have been incurred had that member been performing his/her normal work on that day;
- (c) no reimbursement will be paid to a relative or other person living at the same residence as the member;
- (d) NAPE will not be responsible for any transportation costs for the babysitter;
- (e) that the form for this purpose is properly completed and accompanied by a receipt signed by the individual providing the child care;
- (f) that for members claiming child care, the total bill signed by the child care giver shall be forwarded to NAPE by the person requiring the service.

WHERE EXCEPTIONAL CIRCUMSTANCES DICTATE, EXCEPTIONS MAY BE APPROVED BY THE SECRETARY/TREASURER.