Parent / Teacher Conference Form

School Name: _____   Date: _____

Student: _____   Grade: _____

Parent/Caregiver: _____

Teacher(s) participating in conference (name and subject taught):

REASON FOR CONFERENCE:		
Strengths?	*Concerns?*	*Ideas for parent/student?*
❑ Asks for help ❑ Attends class every day ❑ Comes prepared with materials ❑ Comes to class on time ❑ Completes homework ❑ Does well on tests ❑ Gets along with other students ❑ Has positive attitude ❑ Is respectful towards adults ❑ Listens well ❑ Participates in class ❑ Solves problems ❑ Thinks creatively ❑ Other: _____	**Student needs to:** ❑ Attend school every day ❑ Be on time to class ❑ Bring all materials ❑ Remain seated during class ❑ Complete class work ❑ Participate appropriately ❑ Communicate respectfully ❑ Help others as needed ❑ Be positive towards learning ❑ Pay attention, focus ❑ Complete homework ❑ Other: _____	❑ 8-10 hrs of sleep; alarm clock ❑ Attend After-School tutorials ❑ Check homework log daily ❑ Get Organized ❑ Enroll in an after-school program ❑ Get phone #s of study buddies ❑ Obtain counseling: academic/ social/emotional ❑ Reward small improvements ❑ Attend school more often ❑ Routine check-in with teacher ❑ Other:

Comments/Notes

Signatures

_____   _____

Parent/Caregiver   Student

Teachers: