

20\_\_\_\_ Academic School Year

The **Pensacola State College (PSC) advisor** and **high school guidance counselor** will work collaboratively to create an action plan for struggling students in order to assist students with success. Dual Enrollment courses are instructed based on college rigor. Students may, therefore, require assistance in taking ownership of the identified problem. An action plan will provide a formal plan to address academic issue(s) needing immediate attention for success. This formal plan will facilitate the student's understanding of the expectations. Although the action plan is a collaborative effort between the **PSC advisor** and the **high school guidance (HS) guidance counselor**, it is the student's responsibility to adhere to the plan.

PSC Advisor Signature: \_\_\_\_\_ HS Guidance Counselor: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Start Date: \_\_\_\_\_

High School Individual Education Plan (IEP) *\*if applicable* ☐ Yes ☐ No

☐ Mid-term grade of D+ or lower.

*\*Withdrawal may or may not relate to one of these conditions.*

☐ Instructor Withdrawal W2.

☐ Final grade of D+ or lower.

☐ W grades in excess of ½ hours enrolled.

☐ Cumulative college GPA below 2.5.

☐ Excessively Absent

☐ Violation of Student Handbook

☐ Violation of College Catalog

☐ Violation of Student Honor Code

☐ Action Plan Completed.

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plan for student improvement (attach additional pages if needed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PSC Advisor Signature: \_\_\_\_\_ HS Guidance Counselor: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Completion Date: \_\_\_\_\_