



DIVISION OF EMPLOYMENT SECURITY

MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

DIRECT DEPOSIT AUTHORIZATION/ CHANGE REQUEST

The Division of Employment Security allows you to receive your benefit payment electronically into your checking or savings account through Direct Deposit. Direct Deposit information from a prior claim automatically carries over to a new benefit year claim.

AUTHORIZATION/CHANGE

Use this form to apply for Direct Deposit or change the Direct Deposit account information on file.

I hereby authorize the Missouri Division of Employment Security to initiate credit entries and debit entries for any erroneous credit to my checking or savings account at the following bank or financial institution:

(bank or financial institution)

hereinafter called DEPOSITORY, to credit and/or debit the same to such account. I have enclosed one of the following for Division use, necessary to allow deposits into my account: *(check one)*

☐ CHECKING ACCOUNT – Enclose a voided or canceled check.

☐ SAVINGS ACCOUNT – Enclose savings account number and routing number or savings deposit slip.

This authority is to remain in force until the Division has received notification from the undersigned of its termination in such time and in such manner as to afford the Division and DEPOSITORY a reasonable opportunity to act on it.

Social Security Number _____ Name _____
(print)

Signature _____ Date _____

Direct Deposit does not take effect until six days after entry into the Division system to allow account verification with your bank or credit union. If benefits are due before that date, payment will be made by debit card. Information about deposits made to your account may be checked by calling the local/toll-free number that you use for filing weekly requests for payment, select “CLAIMANT INFORMATION,” and then “AUTOMATED INFORMATION ABOUT A WEEK YOU HAVE ALREADY CLAIMED” or on the web at www.labor.mo.gov/DES and click on “VIEW CLAIM STATUS.”

MAIL COMPLETED FORM AND DOCUMENTATION TO:

Attn: Benefits Section
Missouri Division of Employment Security
P.O. Box 2313
Jefferson City, MO 65102-2313

DUE TO ELECTRONIC PROCESSING, THIS FORM
AND THE DOCUMENTATION MUST BE MAILED.
DO NOT FAX.

IMPORTANT: *If needed, call 573-751-5113 for assistance in the translation and understanding of the information in this document.*

¡IMPORTANTE! *Si es necesario, llame al 573-751-5113 para asistencia en la traducción y entendimiento de la información en este documento.*

*Missouri Division of Employment Security is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.*