

## RENTAL PROPERTY APPLICATION

DATE: \_\_\_\_\_

**BUSINESS LOCATION:** \_\_\_\_\_  
building # street name (unit #) city province postal code

**MAILING ADDRESS:** \_\_\_\_\_  
(Only if different from the above address)

**TYPE OF BUSINESS:** Please select (✓) the type of rental property and indicate the # of rental units below.

(✓)		# of dwelling units	# of swimming pools	# of housekeeping units	# of sleeping units
	Apartment House				
	Apartment House Strata				
	Bed & Breakfast				
	Duplex				
	Laneway Housing				
	Multiple Dwelling				
	One Family Dwelling				
	Pre -1956 Dwelling				
	Residential/Commercial				
	Secondary Suite				

### BUSINESS/PROPERTY OWNER(S) INFORMATION:

Please present one form of current photo identification upon application. If a **representative** is applying for the business licence, a letter of authorization is required upon application.

1.	Business Phone #:	Home Phone #:	Cellular #:
2.	Business Phone #:	Home Phone #:	Cellular #:
3.	Business Phone #:	Home Phone #:	Cellular #:
4.	Business Phone #:	Home Phone #:	Cellular #:
Email Address:		I prefer my annual licence renewal be sent by either: <input type="checkbox"/> Mail OR <input type="checkbox"/> Email	

**INCORPORATED OR LIMITED COMPANY NAME:** (If Incorporated or Limited, a copy of the certificate is required to process the licence.)

Certificate Number \_\_\_\_\_

### APPLICANT STATEMENT

I/We the undersigned confirm as the business owner(s)/agent for the owner(s) that the above-noted information is correct and agrees to comply with ALL relevant provisions of the License By-law No. 4450 and other applicable City By-laws. It is also understood that the business owner(s) is/are responsible for the overall management of the business including staff while representing the owner's business. Further, failure to meet these obligations may result in the business licence being suspended or reported to City Council for possible revocation.

Signature \_\_\_\_\_ Print Last Name \_\_\_\_\_ Date \_\_\_\_\_  
☐ Owner ☐ Representative

**FEE:** There will be a non-refundable application fee of \$53.00 plus a licence fee set out in Schedule A of License By-Law No. 4450.

☐ \$53.00 non-refundable application fee plus applicable licence fee.

**Note:** Zoning & Development By-Law #3575 No person shall use or permit to be used any dwelling unit for a period of less than one month unless such unit forms part of a hotel or is used for bed and breakfast accommodation.

LICENCE DEPARTMENT USE ONLY

CLASSIFICATION: \_\_\_\_\_ Licence Number: \_\_\_\_\_

☐ Letter of Authorization sent to DOMINO