



Frank Phillips College

Office of Educational Services
Director of Enrollment Management

1301 W. Roosevelt ♦ P.O. Box 5118 ♦ Borger, TX 79008

806-457-4200 ext. 707 ♦ www.fpctx.edu

Permission Release Form

In order to protect your privacy rights, Frank Phillips College requires that all students give written permission specifying the person who may have access to the information concerning student records.

I, the undersigned student, do hereby request that information listed below be released to the person(s) named below. I understand that the person(s) listed below will be required to show proof of picture identification when requesting information in person. I also understand that if the information is requested by telephone complete information as to my 1) full name, 2) student identification number, 3) date of birth, and 4) complete address must be stated in order for any information to be released from our office to the designated person. My signature authorizes the College to release information about me during the period in which I am enrolled at the College. I understand I have the right to terminate this authorization by providing written notice to the Office of Student Services with the Director of Enrollment Management or Student Central.

Student Record Information:

Financial Records:

_____ Admissions Information (Includes enrollment status, receipt of transcripts from other schools and enrollment verification)

_____ FAFSA

_____ Grade Reports
federal

_____ Awards (scholarship, state and
Funds)

_____ Official Transcripts

_____ Loan

_____ Bank Account Information

OR

_____ ALL INFORMATION CONCERNING MY RECORDS WITH FRANK PHILLIPS COLLEGE

Printed Student Name: _____ Student

ID#: _____

Student Signature: _____

Date: _____

Person(s) we may release information to:

Name: _____

Relationship: _____

Name: _____

Relationship: _____

Name: _____

Relationship: _____

Notice: Authorization becomes valid when filed in the Office of Educational Services, Director of Enrollment Management.