

2017-2018  
**INCOME VERIFICATION FORM**

Student Name \_\_\_\_\_

ID # \_\_\_\_\_

Your financial aid application has been selected for verification. In order to continue processing your file, we need additional information regarding your living expenses and your sources of support.

**Dependent** students should have their parent(s) or legal guardian(s) complete the questions below. Questions should be read as applying to the entire **family's** income and expenses. Parent or legal guardian should also sign the form.

**Directions -- Read Carefully**

Please answer completely all items below. If a value is zero, place a zero in the space provided. Be sure to sign and date this statement when it is complete. Incomplete forms will delay the processing of your financial aid. These questions pertain to sources of income you may have received in 2015 beyond the income already reported on your FAFSA. Do not include income from your tax return.

1. Did you receive support, cash or otherwise, from anyone in 2015? (Provide the "Cash Value" of non-cash support such as room & board, food, insurance, child care, etc. Example: If you lived with a relative free of charge, there is a "**cash value**" associated with that type of support.) If money was given to you for any of the following reasons, provide the value.

Source	Amount per month
Room & Board	\$ _____
Health/Auto Insurance	\$ _____
Child Care	\$ _____
Cash Gifts	\$ _____
From: _____	
Tips or Other	\$ _____
Untaxed Income	
Other: _____	\$ _____
Other: _____	\$ _____

2. What if any, public assistance support did you receive in 2015?

Source	Amount per month
TANF Benefits	\$ _____
Food stamps	\$ _____
Rent subsidies	\$ _____
Welfare/Unemployment	\$ _____
Other: _____	\$ _____
Other: _____	\$ _____

3. What, if any, financial aid resources have you used for living expenses in 2015? (Only include amounts above tuition.)

Type of Aid	Amt. used to live/year
Scholarships/grants	\$ _____
Financial aid loans	\$ _____
Financial aid employment	\$ _____

**OVER PLEASE -->**

4. Have you borrowed any money to live on in the last two years? (Do not include financial aid loans.)  YES  NO

<u>Year</u>	<u>Type of Loan</u>	<u>Amount Borrowed</u>	<u>Amount Still Owed</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Are you making payment(s) to the above loan(s)?

YES  NO

If yes, how are you making payments on the above loans?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Complete the following statement of your 2015 monthly expenses:

- Housing \$ \_\_\_\_\_
- Food \$ \_\_\_\_\_
- Car (payments, gas, insurance, maintenance, bus fare) \$ \_\_\_\_\_
- Child care \$ \_\_\_\_\_
- Personal (clothing or entertainment) \$ \_\_\_\_\_
- Medical Expenses (not reimbursed) \$ \_\_\_\_\_
- Other (please list) \$ \_\_\_\_\_

6. Do you have roommates? \_\_\_\_\_

If so, how many roommates? \_\_\_\_\_

7. Submit a signed lease showing monthly rent expense. This document should verify the amount you've paid per month in rent. If a signed lease is not available, submit a signed letter from your landlord or property management company on a company letterhead with a phone number.

**Please Note --**

You must show in the income sections on the front of this form how you are meeting *all* expenses. Further processing of your file is not possible until this form is completely filled out, signed and accompanied by a copy of your lease. Please call if you have questions about this form.

This form will be returned to you if all items are not completed. If the answer is zero or not applicable, please mark this answer in the space provided.

Department of Education guidelines require the verification of all items of income -- this information must be submitted before financial aid can be offered to you!

**Certification Statement**

*All information provided by me or any other on this form and the supporting documents is true and complete to the best of my knowledge.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_



**Return this form to:**  
 Marymount University  
 Office of Financial Aid  
 ROWLEY Room 1008  
 2807 North Glebe Rd.  
 Arlington, Virginia 22207-4299

Fax| 703-516-4711  
 Email| [financial.aid@marymount.edu](mailto:financial.aid@marymount.edu)  
[www.marymount.edu](http://www.marymount.edu)