



LAKEVIEW
2901 N Halsted
Chicago, IL 60657

WEST TOWN
1448 N Western
Chicago, IL 60622

PHONE/FAX
(773) 698-6648
(773) 634-8319

ONLINE
fultongrace.com
info@fultongrace.com

LANDLORD VERIFICATION REQUEST FORM

Dear Applicant,

Please complete the top portion of this Landlord Verification Request Form and provide it to your current landlord for completion. In order to fully process your apartment application, we will need to receive a completed Landlord Verification Request Form.

Name of Applicant: _____

Address Applied For: _____

Current Address: _____

Landlord Phone No: _____

Landlord Name: _____

Landlord Email: _____

Landlord Fax No.: _____

Applicant Signature:

I, _____, have applied for residency at the above listed address and I hereby authorize the information below to be released to *Fulton Grace Realty*.

Applicant – do not write below this line

Dear Landlord,

Applicant has applied for the above listed apartment. In order for Applicant's apartment application to be processed, we require the verification of certain information regarding Applicant's residence history. Applicant has indicated that you are Applicant's current Landlord. As such, we respectfully request that you provide us with the following information:

Length of tenancy: From _____ to _____ Total occupants on current lease: _____

Amount of monthly rent: _____

Number of late payments: _____

Has the applicant submitted any checks that were returned for not sufficient funds ("NSF") Yes or No (circle one).
If yes, how many? _____

Have you ever initiated eviction proceedings against this applicant? Yes or No (circle one)

Would you rent an apartment to this applicant again? Yes or No (circle one)

Miscellaneous comments: _____

Landlord Signature: _____

Date: _____

Landlord Company (if applicable): _____

Please fax or email (contact information is above) a completed copy of this form to *Fulton Grace Realty* at your earliest convenience so that Applicant's apartment application may be processed in a timely manner. We sincerely appreciate your prompt attention to this request.

