

Graduate Research/Project Budget Form

Please complete the following information. Be sure to include information regarding all materials and services that are required to successfully complete the project.

Supplies

Item*	Source of Item	Quantity	Unit Cost	Total Cost	Source of Funds
1					
2					
3					
4					
5					
6					
7					
8					

Equipment

Item*	Source of Item	Quantity	Unit Cost	Total Cost	Source of Funds
1					
2					
3					
4					

Travel (*for research purposes only*):

Duplication:

Miscellaneous:

Grand totals:

***ITEMS:** Grant funds cannot be used to pay salaries, stipends, or consulting fees. Grant funds cannot be used to purchase supplies or equipment readily available in departments or books available in the library. Provide a brief justification for the item to be purchased with the grant – use an additional sheet if necessary.

****The source of funds is assumed to be the maximum of \$800 available; if the project costs exceed this amount, indicate the additional source of funding and whether it is pending or secure.**