

# Box Lunch Menu Order Form

The National Aquarium's Sodexo Food Service is pleased to offer box lunches for your group outing. Please follow these directions carefully when placing your order.

## Ordering Instructions

1. Fax to 410-659-0294 or e-mail as an attachment to [boxlunch@aqua.org](mailto:boxlunch@aqua.org).
2. Orders must be placed at least five business days in advance of your visit. There will be a 15% late fee for orders received without five days' notice.
3. Cancellations with less than 24-hours notice may be subject to full charge. Special orders cannot be canceled without charge.
4. Box lunches will be served in the Food Court located in the Pier 4 Pavilion (Ground Level) during your designated time. Seating is not guaranteed.
5. Groups that are tax-exempt in the State of Maryland must mail or fax a copy of their tax-exempt certificate with the order. If a copy of your certificate is not received, we are required to charge the state tax.
6. Orders may be paid for by cash, credit card or check (payable to SODEXO, Inc.) at the time of pickup. We're sorry, but personal checks are not accepted.
7. Invoices must be signed and faxed to Sodexo, 410-659-0294 at least five business days in advance of your arrival.

**NOTE: There will be an additional cost for extra beverages and sides. Please inform the Sodexo Representative at time of your order.**

### For more information, contact:

**Linda Glinos**

**Catering Manager**

Office: 410-659-0292 option 1

Cell: 410-530-9619

[boxlunch@aqua.org](mailto:boxlunch@aqua.org)

**Monica Lindsay**

**Secondary Contact**

Office: 410-659-0292

Cell: 410-808-1722

[boxlunch@aqua.org](mailto:boxlunch@aqua.org)

## Box Lunch Form

Organization \_\_\_\_\_ Representative \_\_\_\_\_

E-mail Address \_\_\_\_\_

Tax ID \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Day \_\_\_\_\_ Date \_\_\_\_\_ Set Time \_\_\_\_\_ Event Time \_\_\_\_\_

Location \_\_\_\_\_ Guest \_\_\_\_\_

### Items are Accompanied with Choice of One Side Item and One Beverage

Quantity	Item	Price	Extended	Special Instructions
	Turkey & Cheese Sandwich	\$7.49		
	Ham & Cheese	\$7.49		
	Peanut Butter & Jelly	\$5.99		
	Chicken Caesar Salad	\$8.99		
	Cheese Pizza (2 slices/person)	\$6.99		
	Pepperoni Pizza (2 slices/person)	\$7.49		

### Side Item

Quantity	Item
	Apple
	Orange
	Potato Chips
	Chocolate Chip Cookie

### Beverages

Quantity	Item
	Pepsi
	Diet Pepsi
	Sierra Mist
	Bottled Water
	Orange Juice
	Apple Juice
	Milk 2%
	Chocolate Milk

Food and Beverage \$ \_\_\_\_\_

Sub Total \$ \_\_\_\_\_

Tax 6% \$ \_\_\_\_\_

**Outside lunches are not permitted in any of the National Aquarium Cafes.**

*\*Prices are subject to change without notice.*