

ATTACH
PASSPORT SIZE
PHOTOGRAPH

FORM FOR ACCREDITATION OF CONSTRUCTION WORKERS AND SITE SUPERVISORS

Personal Details
1. Name.....
2. Gender.... M <input type="checkbox"/> F <input type="checkbox"/>
3. Year of Birth.....
4. I.D No
5. Postal Address.....
6. Telephone.....
7. Email.....
8. Town.....
9. County.....

Formal Training	From	To
1. Primary.....		
2. Secondary.....		
3. Post-Secondary.....		
Highest certificate Attained (Attach certificate copies) *		
.....		
.....		
4. Field or trade applied for/ class applied for ** (tick category below and state the trade)		
<input type="checkbox"/> Skilled construction worker		
.....		
<input type="checkbox"/> Construction site supervisor		
.....		

NOTE

* Copies of certificates of technical qualifications must be attached

** Please indicate the class you are applying for (skilled worker or site supervisor) and the trade you are applying for e.g. Mason, Carpenter, Plumber Etc.

WORKING EXPERIENCE (Give a list of projects you have worked on)		
Project Name/Location	Period (From – To)	Duties Performed
.....		
.....		
.....		
.....		
.....		

REFEREES (TWO) ***		
NAME	EMAIL	TELEPHONE
1.....		
.....		
2.....		
.....		
.....		

NOTE

*** Referees must be persons or institutions that you have worked with in construction in the preferred order below

- 1) Contractors you have worked for.
- 2) Professionals who have supervised you, e.g. Architects, Quantity surveyors , Engineers etc
- 3) Training institutions where you were trained in or
- 4) Institutional developers e.g. Schools, churches

POST QUALIFICATION TRAINING			
SN	TITLE OF COURSE	FACILITATORS/ VENUE	DURATION

<p>ACTION BY NCA</p> <hr/> <p>Evaluated by:</p> <p>Sign</p> <p>Date</p> <hr/> <p>Approved by</p> <p>Sign:</p> <p>Date:</p> <p>Recommendation</p>

EVALUATION CRITERIA

A. SKILLED CONSTRUCTION WORKERS

1. Evidence of Technical qualifications (technical qualification automatically qualifies one to be a skilled construction worker)
2. Duties performed in undertaken projects
3. Refereed experience (provide recommendation for one of the referees above)

B. CONSTRUCTION SITE SUPERVISORS

1. Evidence of technical qualifications.
2. Duties performed which must be under the class applied for (site supervisors must have worked as skilled workers before)
3. Refereed experience (provide recommendation from one of the referees above stating you have worked as a site supervisor before)