

TRAVEL AUTHORISATION FOR UNACCOMPANIED CHILD/CHILDREN

This form is to be completed and signed by a parent/guardian to authorise unaccompanied travel for children aged between 10 and 15 years inclusive, on Transwa rail and/or road coach services.

Children under the age of 10 years are not permitted to travel unaccompanied on any Transwa service and must be accompanied by a responsible adult, 16 years or older.

Please Note:

- Please use BLOCK letters when completing the form.
- A separate authorisation form must be completed for the return journey.
- The completed form is to be handed to the Transwa operational staff at the time of boarding the service.
- Transwa reserves the right to refuse to carry the child/children if the form is incomplete, not provided or is unsigned.

				OFFICE USE
NAME OF CHILD	AGE	DEPARTING FROM	TRAVELLING TO	Proof of Age Sighted
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

NAME OF PARENT/GUARDIAN			
RESIDENTIAL ADDRESS			
TELEPHONE CONTACT DETAILS	(H) _____	(W) _____	(M) _____

NAME OF ADULT DROPPING OFF CHILD			
TELEPHONE CONTACT DETAILS	(H) _____	(W) _____	(M) _____

NAME OF ADULT COLLECTING CHILD			
RESIDENTIAL ADDRESS			
TELEPHONE CONTACT DETAILS	(H) _____	(W) _____	(M) _____

PNR	TICKET NUMBER	DATE OF TRAVEL
	/...../.....

I the undersigned, authorise the carriage of the unaccompanied child/children whose details are listed above and agree:

- I am the parent/guardian described above and that I am responsible for the child/children named on this form;
- All children listed above are aged 10 years or above and the age shown against each child is correct;
- I have read and accept the additional conditions of travel described on the reverse of this form, especially clauses 8 and 9;

Signature _____

Date ____/____/____

WHOLE OF YEAR TRAVEL (OFFICE USE ONLY)

<input type="checkbox"/> WHOLE OF YEAR TRAVEL	CALENDAR YEAR: _____
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CONDITIONS OF TRAVEL FOR UNACCOMPANIED CHILDREN

The following conditions of travel apply in addition to the standard terms and conditions of travel:

1. A child under the age of 10 years is not permitted to travel unaccompanied on any Transwa service and must therefore be accompanied by a responsible adult aged 16 years or older.
2. Children aged between 10 and 15 years inclusive are not permitted to travel unaccompanied on Transwa services without a completed and signed Travel Authorisation for Unaccompanied Child/Children form (AvonLink service excluded).
3. Transwa may at its discretion require "proof of age" or "proof of school attendance" prior to agreeing to carry any child unaccompanied. Acceptable forms of "proof of age" or "proof of school attendance" are:
 - a) Birth Certificate; and/or
 - b) Extract from Birth Certificate; and/or
 - c) Valid Passport; and/or
 - d) Student SmartRider and Date of Birth; and/or
 - e) School ID Card showing Date of Birth; and/or
 - f) School Letterhead confirming the child's attendance, Date of Birth and study year.
4. Transwa reserves the right to refuse to carry an unaccompanied child if the Travel Authorisation for Unaccompanied Child/Children form is incomplete, not provided at the time and place of travel or is unsigned.
5. Transwa reserves the right, where health and safety are at risk, to require any child/children under the age of 16 years to travel accompanied by a responsible adult aged 16 years or older.
6. If the child/children named on this form suffer from any medical conditions which may affect their travel or the safety of other passengers, the parent/guardian must advise the staff at the time of booking and if requested provide a Medical Certificate from a qualified medical practitioner before the children will be permitted to travel.
7. Transwa, its employees, agents and contractors accept no responsibility for the protection, care (including medical), custody, control and/or supervision of the child/children at any time or at any place, whether in transit or otherwise, including:
 - a) the place of departure;
 - b) the place of destination; and/or
 - c) stopping places, whether shown on Transwa timetables as scheduled stopping places or otherwise.
8. The parent/guardian named on this form consents to Transwa, its employees, agents and contractors making any arrangements it considers necessary to ensure the child's/children's safe custody and well being at any time or place and to reimburse Transwa for any costs incurred in undertaking these arrangements.
9. The parent/guardian is responsible for making arrangements for the child/children to be accompanied to the place of departure and until the time of departure, and for the child/children to be collected by the nominated adult on arrival at the place of destination.
10. Transwa will require identification from the adult responsible for collecting the child/children if there is any concern shown by the child/children towards the collecting adult.
11. Transwa will not leave unaccompanied child/children at a destination if the nominated adult responsible for collecting the child/children is not present; nor will it delay the rail or road coach service to wait for the adult. If the child/children are not met by the nominated adult at the stated destination and at the appropriate time, the child/children will remain on the service and the service will continue on. In some cases the child/children may be left at the local Police Station.

Where the nominated adult responsible for collecting the child/children fails to do so they should contact the **Transwa Operations Help Desk on (08) 9326 2252** so alternate arrangements can be made.

12. Transwa's standard Terms and Conditions of Travel continue to apply and can be viewed at www.transwa.wa.gov.au