

# SCHENGEN VISA - TO VISIT FIANCE/BOYFRIEND/GIRLFRIEND IN DENMARK

NAME OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_  
Last Name First Name Middle Initial (dd/mm/yy)

## CHECKLIST

Please print 2 copies of this form, prepare 2 different sets - **1 set for original documents and 1 set for photocopies.**

Check the boxes to confirm which documents you have submitted and arrange according to the list.

- ☐ **Questionnaire** - should be answered and written by the applicant
- ☐ **Cover Letter** printed from the Application Portal (if application was registered online)
- ☐ **Schengen Visa Application form** - completely signed and filled out by the applicant
- ☐ **One (1) passport sized photo** with white background and not older than 6 months. Edited photos are not accepted.  
Please glue/paste your photo (do not staple) on the Cover Letter or Schengen Visa Application form.
- ☐ **Original passport** (valid for at least 3 months after departure from Schengen)  
Valid passport must have at least 2 unused pages (if approved, the visa will be affixed on said page/s)
- ☐ **Previous passports (for the last 3 years) and past visas/stamps to Schengen and other countries (if there is any)**
- ☐ **\* Application Fee** - There are 2 ways to pay the fee. Please read below information.
- ☐ **If currently employed**, submit Certificate of Employment stating position, length of service, salary and duration of approved leave of absence, company ID, and payslips for the last 3 months.
- ☐ **If self-employed** - e.g. corporation - present Articles of Incorporation and proof of annual income; single proprietorship - present Business Name Registration Certificate from DTI and latest income Tax statement
- ☐ **If currently a student** - Certification of enrolment from the school & school ID. If applicant is going on a holiday during summer or semestral break, submit a certification of reservation or certification of enrolment to prove that he/she is enrolled for next school year/semester.
- ☐ **Proof of sufficient funds** - Bank certification  
Note: If VU2 form states that all expenses will be shouldered by the host, proof of sufficient funds is optional.
- ☐ **Roundtrip Airline Ticket Reservation** (Do not buy the ticket until a visa has been granted)  
Note: If the application is approved, the visa will be issued according to your airline ticket reservation.
- ☐ **Travel Medical Insurance** should be valid for all Schengen States and cover the entire period of the person's intended stay or transit. The minimum coverage shall be 30,000 EUR.
- ☐ **Letter of invitation from the sponsor** - the invitation should give details of how much time the parties have spent together (dates, places, etc). This should be documented by submitting copies of stamps in the sponsor's passport. If the parties have spent time together outside the Philippines (e.g. Holiday in Singapore), copies of both parties' passports should be submitted.
- ☐ **VU2 FORM** - invitation form to completed by the host in Denmark and to be submitted by the applicant upon application  
Note: VU2 Form can be downloaded from the Embassy's website.
- ☐ **Copy of the passport of the person inviting**  
If the person inviting is not a Nordic Citizen, submit a copy of the most recent residence permit in Denmark
- ☐ **Birth Certificates of children** (if applicable) - not required but may strengthen the application
- ☐ **Documentation of own means/properties** (if applicable) - not required but may strengthen the application  
e.g. land titles or car certificate of registration with official receipt

## \* APPLICATION FEE

1. If you will apply via Application Portal (online), the fee is 60 EUR, which can be paid using a credit /debit card. Reference number (e.g. umnl-vis-...) will be generated if successfully paid online. You will also be asked to book an appointment.
2. If you will apply by paper application (not online), the fee is 3,600 PHP, which can be paid by using a Manager's Check. The amount should be payable to THE ROYAL NORWEGIAN EMBASSY. Cash is not accepted. To book an appointment, you need to contact the Embassy at +63 2 982 27 00.

## IMPORTANT ADVISORY

All documents coming from Denmark must be sent directly to the applicant not to the Embassy.  
Submit your application and supporting documents on your appointment date.  
A written explanation letter should be provided if you cannot submit any or some of the required documents.  
Do not staple or glue any documents together.

## **TO BE ANSWERED DURING INTERVIEW SCHEDULE**

- ☐ I decided not to submit my application because of lacking documents. I am willing to rebook my appointment.  
Note: Proceed to Application Portal and rebook your appointment. No need to pay again.
- ☐ I decided to submit my application eventhough there are lacking documents. I am also aware that there is a risk in my visa application being rejected.

## **QUESTIONNAIRE**

NAME OF APPLICANT: \_\_\_\_\_

Last Name

First Name

Middle Initial

How long have you known the reference person? Since when? \_\_\_\_\_

How did you meet? ☐ Internet ☐ Introduced by friends/relatives  
☐ Others, please specify: \_\_\_\_\_

When did you spend time together? Please indicate the date and place.

DATE (s) From - to

Place (City or Country)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you been to Schengen area before? ☐ YES, (when and where) \_\_\_\_\_  
☐ NO

Have you been married before? ☐ YES ☐ NO

If YES, is the marriage annulled? ☐ YES ☐ NO, why? \_\_\_\_\_

Do you have children? ☐ YES, how many? ☐ 1 ☐ 2 ☐ 3 or MORE  
☐ NONE

What is your highest educational attainment? ☐ ELEMENTARY ☐ HIGH SCHOOL ☐ VOCATIONAL  
☐ COLLEGE, course? \_\_\_\_\_  
☐ OTHERS, please specify: \_\_\_\_\_

Do you have a job? ☐ YES, since when have you been employed? \_\_\_\_\_ Income per month? \_\_\_\_\_  
☐ IF NONE, please write other sources of income: \_\_\_\_\_  
Income per month? \_\_\_\_\_

Do you have any planned side trips? ☐ YES, where, when and how many days? \_\_\_\_\_  
☐ NONE

Additional Information: \_\_\_\_\_

I hereby confirm that all the information stated and supporting documents are true and correct.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Place, Date