

HEALTH AND SAFETY RISK ASSESSMENT FORM

Event name		Date		Time	
Location		Event organiser		Event safety controller	

Subject areas involved in the event and covered by this risk assessment.

ALL –

INDIVIDUAL AREAS –

Hazard	Effect of hazard	Persons at Risk	Existing control measures	Extra implemented control measures	Severity	Likelihood	Risk factor
Identifying the hazards: Examples: - Slipping, tripping or falling hazards - Fire risks or fire evacuation procedures. - Crowd control and pinch points - Equipment/machinery handling - Public behaviour	Such as: - Death - Major injury or illness resulting in hospitalisation - Minor injury or illness resulting in first aid being required - Superficial injury - Others specific to the event	Identifying those at risk: Examples: - Employees - Volunteers - Members of the public - Local residents - Stewards - Contractors	Examples: - Health and safety signs - Information - Instruction and training for all those working/ volunteering - Supervision - Written procedures	Examples: - Safety team guidance - Line of communication/ reaction/conclusion procedure with all involved prior to event and throughout - Designated H&S Officer onsite	See below	See below	See below

Risk = Likelihood x Severity

Likelihood	Severity
1 = highly unlikely to ever occur	1 = slight inconvenience
2 = may occur but rarely	2 = minor injury requiring first aid
3 = may occur rarely	3 = medical attention required
4 = may occur from time to time	4 = major injury leading to hospitalisation
5 = likely to occur often	5 = fatality or serious injury leading to disability

1-5 =	low risk	risks controlled
6-12 =	medium risk	further precautions required
15 - 25 =	high risk	stop activities, immediate action required