



Apartment Association of North Carolina

RESIDENT APPLICATION FOR OCCUPANCY

Name of Community: _____ (hereinafter "Management") Date: _____

Apartment/Address of Property for Occupancy: _____

Expected Occupancy Date: _____ Lease Term: _____ Mo. Rental Rate: _____

PART 1 (PLEASE PRINT CLEARLY)

Applicant: _____ Home Tel: _____ Work Tel: _____

Cell: _____ Date of Birth (mm/dd/yyyy) _____ Social Security # _____

Driver's License # _____ State _____ Email Address: _____

Co-Applicant/Spouse: _____ Home Tel: _____ Work Tel: _____

Cell: _____ Date of Birth (mm/dd/yyyy) _____ Social Security # _____

Driver's License # _____ State _____ Email Address: _____

Have you or your co-applicant/spouse ever been convicted by a court of law? YES _____ NO _____

If yes, please explain: _____

Have you or your co-applicant/spouse ever been convicted for any felony offense? YES _____ NO _____

If yes, please explain: _____

Total number of persons who will occupy apartment (including applicants): _____

OTHER OCCUPANTS:

1) _____ 3) _____
Full Name Age DOB Relationship Full Name Age DOB Relationship

2) _____ 4) _____
Full Name Age DOB Relationship Full Name Age DOB Relationship

In case of emergency notify (other than occupants): _____ Tel: _____

Mailing address of emergency contact: _____

Do you have any pets? If so, please specify type(s)/breed(s): _____ Weight(s): _____

PART 2 RESIDENCE HISTORY FOR LAST THREE YEARS (LIST CURRENT FIRST, THEN PREVIOUS)

Street Address, City, State & Zip: _____

Landlord/Mortgage Co.: _____ Tel: _____ How Long? _____ Mo. Rent/Pmt.: _____

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Landlord/Mortgage Co.: _____ Tel: _____ How Long? _____ Mo. Rent/Pmt.: _____

PART 3 EMPLOYMENT FOR LAST THREE YEARS (LIST CURRENT FIRST, THEN PREVIOUS)

APPLICANT:

Company Name : _____ Address, CSZ: _____
Job Title: _____ Length of Employment: _____ Monthly Income: _____
Supervisor: _____ Tel: _____

Company Name : _____ Address, CSZ: _____
Job Title: _____ Length of Employment: _____ Monthly Income: _____
Supervisor: _____ Tel: _____

CO-APPLICANT/SPOUSE:

Company Name : _____ Address, CSZ: _____
Job Title: _____ Length of Employment: _____ Monthly Income: _____
Supervisor: _____ Tel: _____

Company Name : _____ Address, CSZ: _____
Job Title: _____ Length of Employment: _____ Monthly Income: _____
Supervisor: _____ Tel: _____

OTHER INCOME? If so, please provide the following information:

Source: _____ Amt. per month: _____ (Please provide documentation)

NOTE: Sources of additional income will NOT be considered, unless applicant(s) provide documentation that establishes such income.

PART 4 VEHICLE IDENTIFICATION

Make/Model/Color: _____ License Plate #: _____ County/State: _____

Make/Model/Color: _____ License Plate #: _____ County/State: _____

APPLICATION FEE

Applicant(s) has submitted the sum of \$ _____ ("application fee") with this application. Applicant(s) understand and agree that this application shall not be considered by management until the application fee is paid. Applicant(s) understand and agree that the application fee is used by management for the payment of processing of this application, which includes costs for verifying the authenticity of the information provided and to obtain or otherwise procure information regarding applicant's credit history, criminal background, and rental references. As such, applicant(s) understand and agree that the application fee is nonrefundable. Applicant(s), by signing this application for occupancy, represent that the information provided herein is true and correct to the best of their knowledge. In the event that management discovers that any information provided herein is false, resident understands and agrees that management may, at management's sole option, reject this application and immediately rescind any current or future agreement with applicant(s).

OTHER FEE(S)

List and describe: _____

APPLICANT(S) RELEASE AND AUTHORIZATION

By signing this application for occupancy, the undersigned applicant(s) authorize management to obtain a consumer credit report and any other information necessary in management's sole discretion to assist in the evaluation of this application for occupancy. Applicant(s) understand and agree that any such information obtained by management may include, but is not limited to, applicant's credit history, criminal record, evidence of any civil litigation and civil judgments, records of arrest, past rental history, employment history, salary information and history, vehicle records, driver's license records, driving history, or any other information. Applicant(s) release management, its principals, investors, employees, agents, vendors, the owner(s) of the community or property generally described in this application, and any furnisher or supplier of information related to this application from any and all liability in the procurement, use, distribution, and possession of all obtained information. Applicant(s) also understand and agree that the information provided in this application and other consumer reports, to include credit reports, criminal records, evidence of any civil litigation, and civil judgments, records of arrest, past rental history, employment history, salary information/history, vehicle records, driver's license records, driving history, or any other information may be provided to state, local, and/or federal government agencies. Any disposal of information received by management shall be done in accordance with 16 CFR part 682 and N.C. Gen. Stat. § 75-64, et seq.

APPLICANT'S SIGNATURE: _____ DATE: _____

CO-APPLICANT'S/SPOUSE'S SIGNATURE: _____ DATE: _____

