

Need filing fee in the amount of \$100.00 or \$135.00 if you are probating a will with the affidavit;	
Need death certificate containing address of decedent;	
Need signature, address, phone number, email address and bar number for attorney;	
Need appraised value from St. Louis City Assessor's website for real estate or appraisal;	
Need corporate surety bond of Distributee in the amount of the personal property value rounded up to the next thousand. A bond is not required on small estates if the person serving as affiant is the personal representative named in a will, the will has been admitted to probate, and the will allows the personal representative to serve without bond.	
Need the signature of the Affiant to be acknowledged by a notary;	
Need consent(s) from all heir(s) if affiant is not an heir or devisee, or personal representative named in the will;	
If the value in the small estate is more than \$15,000.00, it must be published if it has been less than a year from the date of death	
If real property is an asset to be collected, need complete legal description of the real property;	
Need filing information sheet;	
If decedent owned real property, the small estate must contain the real property unless proof is filed indicating that the property has passed through a beneficiary deed or other non-probate means;	
If you are reducing the value of a piece of personal or real property because of a loan or mortgage, need to file the supporting documents for the debt owed;	
Need bank statements to support any account listed on the small estate affidavit;	
Descriptions of property need to be detailed, such as number shares for stock, vin numbers for vehicles, complete account numbers for accounts, policy numbers for insurance, etc.	

NAME	RESIDENCE ADDRESS	RELATIONSHIP TO DECEDENT	%	BIRTHDATE IF MINOR

Affiant further states that the following is an itemized description and valuation of the property of the decedent, and the names and addresses of the persons having possession thereof:

<u>DESCRIPTION OF PROPERTY</u>	<u>VALUE</u>	<u>NAME AND ADDRESS OF PERSON IN POSSESSION</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL	_____	

Subscribed and sworn to before me this
____, day of _____, _____.

(Seal)

Notary Public

Notary Commission expires:

Publish Notice of Affidavit in:

- ☐ St. Louis City Monitor
- ☐ St. Louis Daily Record
- ☐ Other _____

Affiant's Signature

Affiant's Name (Typed)

Street Address

City State Zip Code

Telephone Number

Attorney's Signature

Attorney's Name (Typed) – MBE #

Street Address

City State Zip Code

Telephone and Fax Number

E-mail Address