EL PASO COUNTY

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BUDGET ADMINISTRATION
BUDGET, FINANCE, ECONOMIC DEVELOPMENT, AND PUBLIC INFORMATION
NICOLA SAPP, DIRECTOR

Exemption Request Form

Building Construction Materials Use Tax

When the permit applicant believes a project is exempt from Use Tax, this form along with a Colorado Certificate of Exemption must be submitted to El Paso County for approval **prior** to Issuance of a building permit. Please send the completed documents to the address, fax or email printed at the bottom of this page.

Name: _____

Contractor: _____

Project Address: _____

City: _____ State: _____ Zip Code: _____

How would you prefer to be notified?

☐ Email: _____

☐ Phone: _____

☐ Fax: _____

Signature: _____ Date: _____

*** Be sure to include a copy of the Colorado Certificate of Exemption**