



rob benzon foundation

providing unexpected help and hope to those in need

Request for Donation Application - Charitable Organization Form

Date of application	<hr/>
Legal name of charitable organization and 501(c) 3 number	<hr/>
Contact person/title from organization	<hr/>
Contact information and website	<hr/>
Donation amount requested and how this figure was determined?	<hr/> <hr/>
Requested date for receipt of donation?	<hr/>

In addition to the above application, please provide the following additional information:



www.robbenzon.org

1. Organization Information
 - Summarize your organization's history.
 - State the organization's mission and goals.
 - Outline current programs and activities.
 - Highlight organizational accomplishments.
2. Purpose of Donation
 - Describe the proposed use of the donation.
 - Identify the target community served and how they will benefit.
How will you reach this community?
 - Explain how the donation will contribute to and/or impact the community.
 - Provide a timetable for use of the donation.
 - Is this a request for a one-time donation or annual giving?
3. Promotion and Award of Donation
 - How will this donation be promoted in the target community?
 - Will the Rob Benzon Foundation be named specifically during the promotions?
 - Is there any type of check presentation or award banquet planned?
 - How can the Rob Benzon Foundation stay informed about the use of the donation?
4. Attachments
 - Copy of the current IRS determination letter indicating 501(c) 3 tax-exempt status.
 - List of Board of Directors including affiliations, tenures, and terms.
What percentage of the Board of Directors financially supports the organization?
 - Annual Report (if available).
 - List of other donating organizations and/or potential donors and amounts committed or requested.