

MENIERE'S SOCIETY - RESEARCH GRANT APPLICATION FORM

For ease of completion, if you would like to receive this form as an email attachment, please email research@menieres.org.uk to request a copy.

Please send your completed form and supporting documents to: Natasha Harrington-Benton, Director, Ménière's Society, The Rookery, Surrey Hills Business Park, Wotton, Surrey RH5 6QT.

1. Please give the name and contact details for the main contact for this application. The Ménière's Society will use these details to get in touch regarding your application.

Name:	
Address:	
Telephone:	
Email:	

2. Please give details of all applicants. Applicants and individuals to be supported should attach their CVs, together with details of published papers.

Full Name and Title	Department/Establishment	Post Held

3. Name and address of Institute/Hospital administering the grant, if approved:

4. Department accommodating the project:

5. Title of project:

6. Summary of research (for a lay audience):

7. Project timeframe:

Proposed start date:		Proposed duration:	
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8. Total support requested:

Year 1:	
Year 2:	
Year 3:	

9. Please give details of the nature of support requested (e.g. equipment, staff costs, etc):

10. Number of hours per week that the applicants will devote personally to the project:

Name of Applicant	Number of hours per week

11. Financial support requested:

	Grade/further details	Year 1	Year 2	Year 3	Total
Personal support of applicant					
Research staff (medical/scientific)					
Number of posts (full/part-time)					
Technical/other					
Number of posts (full/part-time)					
Addition for superannuation and national insurance					
Materials and consumables					
Travel (please specify)					
Apparatus and equipment					
Total (VAT is not payable on any element of the grant)					

12. If your related research is being supported by an agency other than your employer, please state which organisation(s), the value of their support and its duration.

Organisation	Support provided	Duration

13. Are you applying elsewhere for support for work that is part of the proposal? If so, to which organisation(s) and when is a decision expected?

Organisation	Decision expected

14. Is the proposed research likely to lead to a patentable or otherwise commercially exploitable result? If so, what is the possible product resulting?

15. a. Is ethical committee approval required? YES/NO *(delete as applicable)*

b. If Yes, when and on what basis will this be obtained

16. I have read the terms and conditions of the Ménière’s Society Research Grants and, if my application is successful, I agree to abide by them. I shall be actively engaged in and have day-to-day control of the project.

Main applicant’s signature: _____ Date: _____

Print name: _____

17. Please enclose the following:

- i. A scientific abstract of the proposed research
- ii. Full details of the proposed research, which should include
 - The full title of the project
 - Purpose of the investigation and statement of scientific value of applicability
 - Methods of research
 - Detailed justification of the support requested
 - Details of any institution or background support available to the project

18. This application should be submitted by the Head of Department and the officer who would be responsible for administering any grant that may be awarded. Both should sign the following:

I confirm that I have read this application and that, if granted, the work will be accommodated and administered in the Department in accordance with the Ménière's Society's Terms and Conditions. All necessary licences and approvals have been or are being sought.

Signature of Head of Department: _____ Date: _____

Name and title: _____

Department: _____

I confirm that the Institution will administer the grant, if awarded, and that the staff grading and salaries quoted are correct and in accordance with normal practice of the Institution.

Signature: _____ Date: _____
(Officer responsible for administering grant)

Name: _____

Post held: _____

Institution/Hospital: _____

Please return your completed application form and accompanying documents by post to:

**Natasha Harrington-Benton
Director
Ménière's Society
The Rookery
Surrey Hills Business Park
Wotton
Surrey RH5 6QT**

Tel: 01306 876883

Email: research@menieres.org.uk

We recommend that your application is sent recorded delivery. If you wish you may also email a copy of your application to natasha@menieres.org.uk.

Research Grant Application Checklist

Please make sure you enclose the following:

- Completed Research Grant Application Form
- Lay Summary of Project (no more than one side of A4)
- Full Research Proposal Document
- Signed Terms and Conditions of Research Grants
- CVs of all Applicants