

AUTO EXPRESS VEHICLE APPRAISAL FORM



Garage/vendor contacts

Garage: _____
 Salesperson name: _____
 Telephone number: _____
 E-mail address: _____

Vehicle details

Make: _____ Mileage: _____
 Model: _____ Reg number: _____
 Trim: _____ Date of registration: _____
 Engine size/output: _____ Previous owners: _____
 Transmission: _____ Road tax band/cost: _____

Essentials (tick when checked)

- Chassis/engine numbers match paperwork
- Spare key present
- Key code (if applicable)
- Radio code (if applicable)
- Dash warning lights extinguish on start-up

NOTES: _____

Paperwork (tick when checked)

- V5C logbook
- Valid MoT certificate
- Stamped service book
- Old bills/receipts
- History check certificate
- Timing belt change due.....

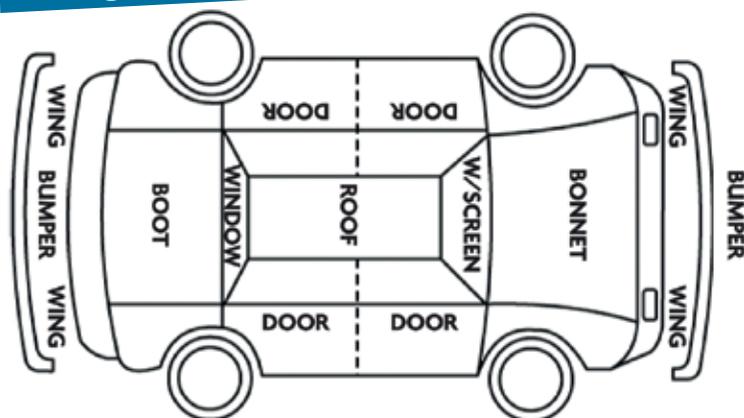
NOTES: _____

Equipment count (tick if fitted; check if possible)

- ABS
- Air-con/climate control
- Alloy wheels
- Automatic wipers/lights
- Auxiliary input
- Alarm/immobiliser
- Bluetooth connectivity
- CD (player/autochanger)
- Central locking (remote/keyless)
- Cruise control
- Electric front windows
- Electric/heated door mirrors
- Electric seats
- Electric rear windows
- ESP (stability control)
- Front foglamps
- Heated seats
- Heated windscreen
- Leather upholstery
- Parking sensors (front/rear)
- Sat-nav (with CD, if applicable)
- Side airbags
- Sunroof
- Traction control
- Toolkit/jack
- Towbar

NOTES: _____

Damage checklist



Outside:	Damage?	
Aerial	Yes	No
Bodywork	Yes	No
Bumpers/plastic trim	Yes	No
Alloy wheels/wheel trims	Yes	No
Windscreen	Yes	No
Lights front/rear	Yes	No

COMMENTS: _____

Inside:	Damage?	
Floor mats	Yes	No
Heater/air-con	Yes	No
Handbook	Yes	No
Fabric/upholstery	Yes	No
Roof lining	Yes	No

COMMENTS: _____

Electrics:	Damage?	
Windows/mirrors	Yes	No
Central locking	Yes	No
Parking sensors	Yes	No
Seats	Yes	No
Stereo/speakers	Yes	No

COMMENTS: _____

In the boot:	Damage?	
Legal spare wheel	Yes	No
Parcel shelf/load cover	Yes	No
Towing eye	Yes	No
Locking wheelnut key	Yes	No

COMMENTS: _____

On the test drive:	Condition?	
Gearbox	Good	Bad
Brakes	Good	Bad
Clutch operation	Good	Bad

COMMENTS: _____

Tyre condition:	Tread legal?	
Left front	Yes	No
Left rear	Yes	No
Right front	Yes	No
Right rear	Yes	No

COMMENTS: _____

Money matters: The deal

Date: _____
 Price: £ _____
 Road tax: £ _____
 Cost to extend warranty: £ _____
 Less discount/part-exchange allowance: £ _____
 Cost to change: £ _____