



# Art-on-Loan Contract

School of Visual and Performing Arts • Art Program  
 U N I V E R S I T Y   O F   L O U I S I A N A   M O N R O E

**This is a Microsoft Word form-field document.** When a field is highlighted it is ready for entry. You may type or paste into a field. The Tab key will move forward through the fields. Use Shift-Tab to move backward. Complete this form, save with artist name, print and sign.

## In accepting this award the artist agrees to:

One-year loan of artwork, described below, for continuous display at the indicated location on the campus of The University of Louisiana Monroe:

- Office, or suite of offices of:** ☐ President ☐ Executive Vice President  
☐ Vice President of Academic Affairs ☐ Dean, College of Arts, Education, and Sciences  
☐ Assistant Vice President of Enrollment Management ☐ Office of Student Life and Leadership  
☐ Director, School of Visual and Performing Arts ☐ Other

## Artwork to be loaned:

Title of work:	<input type="text"/>		
Medium:	<input type="text"/>		
Size in inches:	Height: <input type="text"/>	Width: <input type="text"/>	Depth: <input type="text"/>
Price or Insurance Value:	\$ <input type="text"/> <b>YOU MUST ENTER VALUE!</b> Check box if <b>Not For Sale</b> <input type="checkbox"/>		
Display Dates:	<input type="text"/> to <input type="text"/>		
Artist name:	<input type="text"/>		
Artist Address:	<input type="text"/>		
	City: <input type="text"/>	State: <input type="text"/>	Zip: <input type="text"/>
Artist e-mail:	<input type="text"/>		
Artist Phone(s):	<input type="text"/>	Artist SS# <input type="text"/>	

\_\_\_\_\_  
 Artist Signature

\_\_\_\_\_  
 Date

Reproduction rights, for the artwork on loan, are granted where the artwork appears in normal background photographs, or is used in promotion of the School of Visual and Performing Arts, or the University of Louisiana Monroe. Other uses should be with the permission of the artist.

Art work described above has been installed at the location indicated.

\_\_\_\_\_  
 Cliff Tresner, *Program Coordinator*  
 Art Program

\_\_\_\_\_  
 Date