



YELLOWKNIVES DENE FIRST NATION
 P.O. Box 2514, Yellowknife NT, X1A 2P8
 Tel. (867) 873-4307 Fax (867) 873-5969

**YKDFN VEHICLE RENTAL AGREEMENT
 (Vehicle, Shuttle Bus, Snowmobile, Boat, etc.)**

Must fully complete form requesting to use YKDFN Property, including attached Waiver & Rental Conditions;

External Company Information			
Company Name:		Office Location:	
Name of Person Requesting:	Phone Number:	Email:	
Primary Driver Name (Required):	Driver Phone #:	License #	Class #
Billing Address:	City	Postal Code	Phone #
Internal YKDFN Dept Requesting			
YKDFN Department & Program:		Office Location:	
Name of Person Requesting:	Phone #:	Email:	
Approved by Program Manager Name:	Phone #:	Email:	
Primary Driver Name (Required):	Driver Phone #:	License #	Class #
YKDFN Property – Vehicle Requesting to Use:			
YKDFN Property: (Required)		License/Ref. #:	
Purpose of Use:		Destination / Location:	
Starting Date & Time:	Returning Date & Time:	# Day(s) Usage:	Rate: \$75/day
Mileage at Beginning of Use:	Mileage of End of Use:	Total Mileage Used:	
Shuttle Fees (For YKDFN Use Only)			
Shuttle Hourly Rate: \$75.00 per hour; Rates begin at "shuttle start time" and end at "Shuttle End Time." Minimum of one (1) hour will be charged.		Total Hours:	X \$75.00
		TOTAL FEES:	

Upon approval, YKDFN grants the use of the requested YKDFN Property: Vehicle/Snowmobile/Vessel/Equipment as outlined above, subject to the Conditions of YKDFN Property: Vehicle/Snowmobile/Vessel/Equipment Use and YKDFN Waiver. By signing this document, you have read and signed the YKDFN Conditions of Shuttle Services and Regulations and agrees to comply.

Dated this; Month _____ Day _____ Year 20_____

Primary Driver / Operator Signature: _____

Person Requesting Signature: _____

Company/Program Manager Signature: _____

FOR YKDFN BOOKING REPRESENTATIVE USE ONLY:

Request to for use of YKDFN Property: Vehicle/Snowmobile/Vessel/Equipment is: APPROVED DENIED

Comments: _____

Authorized By YKDFN Booking Rep. _____ *Date:* _____



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YKDFN Conditions of Shuttle Services:

1. Shuttle Services– YKDFN will provide transportation for Client to reach the destination for the “Purpose of Shuttle Transportation” as indicated on the Shuttle Pick-Up/Drop-Off Schedule.
2. Fees – Client shall pay the \$150.00 Security Deposit and \$75.00 per hour Shuttle Service Fees beginning at “Shuttle Start Time” and ending at “Shuttle End Time” as indicated on the Shuttle Pick-Up/Drop-Off Schedule. Minimum of one (1) hour will be charge.
3. Indemnification – Client covenants and agrees to indemnify and hold YKDFN harmless from and against any claims for loss, damage or injury, which may arise or accrue by reason of use by Client of the Hired Shuttle Services. Further, Client agrees to pay to YKDFN such costs or expenses, including, but not limited to legal fees, incurred by YKDFN on such loss, damage or injury.
4. Security – If Client defaults, YKDFN may charge any unpaid fees or commissions, repair any damage or injury, or to pay any expense or liability incurred by Client as the result of default.
5. Assumption of Responsibility – Client hereby assumes full responsibility for the character, acts and conduct of all persons admitted on the Shuttle by the consent of the Client or with the consent of any person acting for or on behalf of Client.
6. Legal Fees – Client agrees to pay reasonable legal fees incurred by YKDFN in the enforcement of this Agreement.

7. Assignment – This Agreement and the privileges granted herein, or any part thereof, cannot be assigned, sublet, or otherwise conveyed by Client without the written consent of YKDFN.
8. Breach of Agreement – Any of the following shall be deemed to constitute a breach of the terms of this Agreement:
 - a. Failure by Client to pay any amount of money due hereunder;
 - b. Failure by Client to comply with any other provision of this Agreement.
9. Remedies for Breach – YKDFN may, without notice, immediately remove all of the property and personnel of Client and retain as liquidated damages any sum or sums YKDFN may have received from Client pursuant to this Agreement. Further, YKDFN may recover from Client all damages proximately resulting from the breach that are in excess of the liquidated damages. Any such amount shall be immediately due and payable by Client.
10. Amendment – This Agreement can only be amended by written agreement signed by both parties.

I have read the Conditions of Rented Premises and agree to comply to all:

“Client” Initial: _____

YKDFN Rep. Initial: _____

YKDFN Shuttle Services Regulations:

1. The Shuttle is operated by the YKDFN. Hired Shuttle Services is limited to those events that the YKDFN feels reflect the standards of the YKDFN. The YKDFN reserves the right to refuse to provide transportation services and/or to not allow an activity on the Hired Shuttle Services that does not meet its standards. The YKDFN is the sole authority and decision maker as to the appropriate standards to be observed.
2. Assignment. This agreement and the privileges granted herein, or any part thereof, cannot be assigned, sublet, or otherwise conveyed by the Client without the written consent YKDFN.
3. Client agrees to return the Shuttle and equipment to its original condition at the end of Client’s Shuttle Services. The Client is responsible for removing all belongings and trash. Client agrees to pay in full for any and all damages incurred by the Hired Shuttle Services during Client’s transportation services. It is specifically understood that Client’s liability is not limited to the security deposit posted rather the full cost of repair and or replacement of all damages.

4. No alcohol or any illegal substances are allowed on the Shuttle.
5. Zero Tolerance Policy – YKDFN Staff have a right to work in a safe environment. Any act of abuse or violence directed to or against our staff will not be tolerated. Abuse is any verbal or physical threat such as swearing, shouting, or any other inappropriate contact. Conduct of this nature will be reported to RCMP.

I have read the YKDFN Shuttle Services Regulations and agree to comply to all:

“Client” Initial: _____

YKDFN Rep. Initial: _____



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**CONDITIONS OF YKDFN: PROPERTY
VEHICLE/SNOWMOBILE/VESSEL/EQUIPMENT USE**

(All must sign – External / Internal)

1. Cleanup: All shall, upon the conclusion of the requested use of the YKDFN Property: Vehicle/ Snowmobile/ Vessel/ Equipment, promptly remove all supplies, materials, refuse, and any other materials and shall leave the YKDFN Property: Vehicle/ Snowmobile/Vessel/Equipment in the condition in which were used.

The Event Coordinator will be responsible for above cleanup and must remove all food and garbage and check all compartments, etc.

2. Assumption of Responsibility: All users hereby assumes full responsibility for the character, acts and conduct of all persons admitted onto the YKDFN Property: Vehicle/ Snowmobile/Vessel/Equipment by the consent of Company/Program/Department or with the consent of any person acting for or on behalf of the Company/Program/Department.
3. Use of the YKDFN Vehicle/ Snowmobile/Vessel/Equipment is limited to those events that the YKDFN feels reflect the standards of the YKDFN. The YKDFN reserves the right to refuse to not allow use of any YKDFN Property: Vehicle/ Snowmobile/Vessel/Equipment that does not meet its standards. The YKDFN is the sole authority and decision maker as to the appropriate standards to be observed.
4. This agreement and the privileges granted herein, or any part thereof, cannot be assigned, sublet, or otherwise conveyed without the written consent of the YKDFN Chief Executive Officer.
5. Company/Program/Department agrees to return the YKDFN Property: Vehicle/ Snowmobile/Vessel/Equipment to its original condition at the end of use. Company/Program/Department is responsible for cleaning the YKDFN Property: Vehicle/ Snowmobile/Vessel/Equipment. Company/Program/Department agrees to pay in full for any and all damages incurred by the YKDFN Property: Vehicle/ Snowmobile/Vessel/Equipment during set up, use, and cleanup.
6. Company/Program/Department agrees to provide and be responsible for adequate security, trash and parking services. Any and all parking and/or speeding violation tickets are the responsibility of the Driver/Operator hired by the Company/Program Manager.
7. Alcohol, smoking, and illegal substances is strictly prohibited in any YKDFN Property/Vehicles.

The following undersigned agrees to comply. Dated this Month: _____ Day: _____ Year: 20 _____

Primary Driver/Operator Signature: _____

Person Requesting Signature: _____

Company/Program Manager Signature: _____

Form reviewed and accepted by:

Authorized YKDFN Booking Rep. _____

Date: _____



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**WAIVER FOR USE OF
YKDFN PROPERTY: VEHICLE/SNOWMOBILE/VESSEL/EQUIPMENT
(YKDFN Employee Use)**

I acknowledge that from time to time, it may be necessary that I use Yellowknives Dene First Nation, hereinafter YKDFN, owned property such as, vehicle, snowmobile, vessel, equipment, which I may have the authorized use for: personal approved use, the purpose of fulfilling requirements of my position as an employee or contractor, or on behalf of YKDFN.

I further acknowledge that if I am approved to use a YKDFN Property: vehicle, snowmobile, vessel, equipment for a one-time use or prolonged period use, then the following conditions shall apply;

1. Should I use YKDFN vehicle, snowmobile, vessel, equipment which I am granted approved use and control of, for a certain usage period for the purpose of personal use or performing employment/contractual services;
2. That I undertake and agree that at no time will I use a vehicle, snowmobile, vessel, equipment, owned or operated by YKDFN and which is in my control for approved personal use, or fulfilling of my duties as employee or contractor of YKDFN, unless that vehicle, snowmobile, vessel, equipment is covered by a policy of insurance with limits covering public liability and public damage of at least \$500,000.00, or shall I not use any YKDFN vehicle, snowmobile, vessel, equipment while under the influence of alcohol or drugs;
3. I further understand and agree that any damage caused to the vehicle, snowmobile, vessel, equipment whether by reason whatsoever, shall be at my sole cost and expense and under no circumstances will the YKDFN be responsible or liable for any damage to the motor vehicle, snowmobile, vessel, equipment however caused.

By signing this Waiver, I have read the above conditions and will follow them:

Dated this Month: _____ Day: _____ Year: 20 _____

Print Name: _____

Signature: _____

Witness Name: _____

Witness Signature: _____