



1344 Silas Deane Hwy.  
Rocky Hill, CT 06067

## School Vacation

Many families need additional child care during school vacations. Care 4 Kids may be able to help pay for some of the additional child care costs. **Remember, parents are responsible for the first 20 additional hours in the month.** If your child needs more than 20 additional hours of care during school vacations, please follow the instructions below.

If you will be using the **same** child care provider, complete the form on the back of this page.

1. Fill in your Family ID and Parent Name in the boxes at the top of the form.
2. Enter the name of the first child that needs additional care. This is Child #1. Fill in all the spaces in the box. If you have other children that need additional care, complete one section for each child. Use a separate sheet of paper if you need additional care for more than 3 children.
3. **Sign and date the form.** Return the completed form to Care 4 Kids.

If you will be using a **different** child care provider, do not use this form. Download a Parent Provider Agreement (PPA) form at [www.ctcare4kids.com](http://www.ctcare4kids.com) or request a PPA by calling Care 4 Kids, 1-888-214-5437.

### Important:

- All requests shall be submitted within 30 days following the end of the month in which the additional hours were provided. Requests received after this date will not be processed.



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## School Vacation Request Form

<b>Family ID #:</b>	<b>Parent Name:</b>
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<b>Child #1</b>										
<b>Provider Name:</b>										
<b>Child care hours during vacation</b>										
<b>Dates of Care</b>										
<b>Start Time</b>										
<b>End Time</b>										

<b>Child #2</b>										
<b>Provider Name:</b>										
<b>Child care hours during vacation</b>										
<b>Dates of Care</b>										
<b>Start Time</b>										
<b>End Time</b>										

<b>Child #3</b>										
<b>Provider Name:</b>										
<b>Child care hours during vacation</b>										
<b>Dates of Care</b>										
<b>Start Time</b>										
<b>End Time</b>										

<b>Parent Signature</b>	
<b>Date Signed</b>	