



**DUKE**  
THE GRADUATE SCHOOL

**Inter-Departmental  
Transfer Form**

Students may, with the approval of both departments or degree programs, request a transfer from one graduate program to another within the Graduate School. This request should not be sent to the Graduate School before the student has consulted with the Directors of Graduate Studies of both departments or programs. Before this transfer can occur, the student and the new department or program must confirm how the student will be funded.

Transfers should generally occur before the student takes the preliminary examination in his or her current program. If the transferring student has already taken a preliminary examination, s/he must take another preliminary examination in the new degree program.

Name of Student: \_\_\_\_\_

Student ID: \_\_\_\_\_

Current Department: \_\_\_\_\_

New Department: \_\_\_\_\_

Degree Sought: \_\_\_\_\_

Preliminary Examination in Current Department:            YES            NO

**Please attach a separate page explaining the reasons for this transfer.**

Approval Signatures:

Student

Director of Graduate Studies  
Current Department

Director of Graduate Studies  
New Department

\_\_\_\_\_

\_\_\_\_\_

Sr. Associate Dean Graduate School