

# Holding deposit



## PROPERTY ADDRESS

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Address:

Postcode:

This form details the holding deposit required to indicate your serious intentions to proceed with renting the above property.

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## BREAKDOWN OF HOLDING DEPOSIT

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Referencing/credit check charge per person:

Inventory fee:

Other (please specify):

Other (please specify):

Total holding deposit:

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## METHOD(S) OF PAYMENT

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Please pay the holding deposit via one of the following payment methods (landlord to delete as appropriate):

- Cheque
- Bankers draft
- Debit/credit card
- BACS (bank transfer)

To pay by BACS (bank transfer), use the following information:

Name of bank (eg HSBC):

Name on account:

Sort code:

Account number:

Payment reference:

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## MORE ABOUT YOUR HOLDING DEPOSIT

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Your holding deposit will be held against the expenses involved in processing your application. If your application is successful, your holding deposit will be deducted from the sum you pay before the start of your tenancy.

It is important to point out your holding deposit does not oblige your potential landlord to let the above property or any other property to you, nor does it commit the landlord to granting a tenancy or constitute an offer of a tenancy.

Please pay your holding deposit by:

You have agreed that, if your application is accepted, your move-in date will be:

Please note the following:

- The holding deposit will not be refunded if the tenancy does not proceed due to your references not meeting the required criteria.
- The holding deposit will not be refunded if the tenancy does not proceed due to you providing misleading or incorrect information.
- The holding deposit will not be refunded in the event that you change your mind and withdraw for any reason.
- The holding deposit will be refunded (minus the referencing charges) if the landlord decides to withdraw for any reason or is unable to enter into the tenancy.

If there is any part of this receipt you do not understand, please get in touch with your landlord to discuss. Alternatively, feel free to speak to your solicitor, legal adviser or nearest Citizens Advice Bureau.

By signing below, you are confirming you understand the above.

Signed (prospective tenant):

Print name (prospective tenant):

Date:

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