

Family Fund Urgent Grant Application Form



Only to be completed by a registered referrer,
do not pass this form to families to complete.

Is this the first time the family has applied to the Family Fund? ☐ Yes ☐ No FF no ☐ ☐ ☐ ☐ ☐ ☐

About the child

Remember

Insufficient information can result in
an inappropriate award being made.



Incomplete application forms will not be processed.

Child's first name(s)

Child's surname

Child's date of birth

dd / mm / yyyy

☐ Male

☐ Female (please tick)

Age:

Is the child in the care of the Local Authority,
or the subject of a care order or in Foster care?

☐ Yes ☐ No (please tick)

Details of child's condition or disability

Date of diagnosis if known

Is the child an inpatient in hospital/ hospice?

☐ Yes ☐ No (please tick)

Reason for admission/inpatient stay?

How long have they been an inpatient?

How long are they expected to stay?

Is the child receiving palliative care?

☐ Yes ☐ No (please tick)

About the family



Please give details of the child's main carer.

This is the person who has parental responsibility for the child and who the child lives with.

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Ms (please tick) Other

First name(s)

Surname

Their date of birth

dd / mm / yyyy

Telephone no.

Address 

Postcode

(please tick) Are they the ☐ Mother ☐ Father ☐ Other _____

The main carer has been living in the UK for the last 6 months ☐ Yes ☐ No (please tick)

If no, please contact the Fund before proceeding.

They are a British or EU citizen ☐ Yes ☐ No (please tick)

If they are an EU citizen please tell us which country in the EU _____

If they are **not** a British or EU citizen do they have current legal residency in the UK and have recourse to public funds? ☐ Yes ☐ No (please tick)

If yes, give details of evidence seen _____

About the family's household income

Does the main carer or their partner (if applicable) receive any of the following tax credits or benefits?

☐ Universal Credit

☐ Child Tax Credits

☐ Income based Jobseeker's Allowance

☐ Housing Benefit

☐ Working Tax Credits

☐ Income Support

☐ Pension Credit

☐ Awaiting decision

If they **do not** receive any of the above we need to know about money coming into the household.

please give details: _____

What is their Household Income a year? £ _____

Please do not include Child benefit, Disability Living Allowance or Attendance Allowance

Are they: ☐ Employed ☐ Self employed ☐ Not working Please give further details below if relevant:

Bank account details for the family



We need bank details so that we can pay any cash grants directly into a bank account. The Family Fund is not able to make payment into Post Office Card Accounts.

Name of the account holder

Name of the bank or building society

Sort code

Bank account number

Roll number (if applicable)

☐ Please tick here if they don't have a suitable bank account

If these bank details are for another person nominated by the main carer, please give their full name and address below. They will also need to sign to say they agree to this.

Nominated person's name

Nominated person's address 

Postcode

- ☐ I agree to my bank details being kept by the Family Fund to make a cash grant into my account.
- ☐ I agree to pass any grant monies received to the applicant.

Nominated person's signature

Date dd / mm / yyyy

Details of the Referrer making the application

Name


Job title

Address 

Postcode

Work phone /Mobile Email address 

Signature

 This is mandatory

Date dd / mm / yyyy

Grant requested



To decide if we can help and how much we can give, we need details of what the family need help with, for example: a) How often the family are visiting, b) how they are travelling, c) the distances involved, d) or if they are living at the hospital.

a):

b):

c):

d):

or any other cost:

We are not able to help with grants towards things like:

- Adaptations or alterations to the home
- Building works
- Medical treatment
- Therapies or equipment
- Household bills or debts
- Child care
- Purchase of a car
- Driving lessons for a parent/carer
- Reimbursement for an item already purchased or any item where a statutory agency has a responsibility to pay for the item needed.

Remember

The family must sign the applicant agreement.

Applicant agreement



All grants are discretionary and subject to available funding at any time .

The third party helping you to make this application must give you a copy of our Terms & Conditions and Data Protection Statement. Those documents can also be found under the "How to Apply" section of our website (www.familyfund.org.uk). We intend to rely on the terms contained within those documents. For your own benefit and protection please ensure that you have read them carefully. If you do not understand any points please ask us for further information.

By signing this form you are confirming that:

- you have read and understood, and consent to us using the information that you provide to us for the purposes set out in, our Terms & Conditions and Data Protection Statement; and
- you have given correct and accurate information to the third party submitting this application on your behalf; and
- you consent to the outcome of this application being confirmed to the third party who has submitted this application on your behalf.

Name of main carer
or young person

Signature

Date dd / mm / yyyy



When you have completed this application form and the family have signed it, pre-notify the Family Fund by emailing urgents@familyfund.org.uk or call the Urgent helpline on 01904 550804.

Fax or post the application form to:

01904 652625

Urgents, Family Fund, Unit 4, Alpha Court, Monks Cross Drive, Huntington, York YO32 9WN

Remember

You must pre-notify the Family Fund before sending this application

Remember

You must give a copy of the Terms and Conditions and Data Protection statement to the family



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Corporate member of
Plain English Campaign
Committed to clearer communication.

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Family Fund Trust for Families with Severely Disabled Children.

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Registered office: Unit 4, Alpha Court, Monks Cross Drive, Huntington, York YO32 9WN.

www.familyfund.org.uk