

Form 2

APPLICATION FOR  
REGISTRATION OF ELECTRICAL CONTRACTOR, BUSINESS OR BRANCH

The Director General  
Energy Regulatory Commission  
P.O. Box 42681, 00100 GPO  
**NAIROBI**

I/We.....

hereby certify that I/we intend to conduct the business of Electrical Contractor at premises/branch occupied by me/us situated at.....

**Description of the premises:**

Town.....

Location/name of the Road.....

Name of the Building.....

Whether it is a Branch.....

Available office and storage area (in Sq Feet).....

**Details of Business**

Business registration No. ....Registration Date.....

Postal address.....Postal Code .....Town.....

Names of partners, their addresses and nationalities .....  
.....

Note" Attach copies of (i) Business Registration certificate (ii) Electrician Licence (iii) Office Lease agreement or prove of ownership (iv) PIN/VAT certificate

**Licensed electricians who will direct the electrical installation work:**

Full name	Licence No	Class
i) .....	.....	.....
ii) .....	.....	.....
iii) .....	.....	.....
iv) .....	.....	.....

Areas where the business will operate .....

Previous experience in estimating and costing of electrical projects  
.....

Previous experience in electrical installation work  
.....

Capital available for operating the business KShs. (in words)  
.....

Name and address of bank(s) or financial institution(s) where the business account(s) is/are maintained  
.....

**Details of the tools and measuring and testing instruments available:**

(a) List of tools (attach list if any) .....

**(b) List of measuring and testing instruments**

Description	Make	Serial No.
(i) .....	.....	.....
(ii) .....	.....	.....
(iii) .....	.....	.....
(iv) .....	.....	.....
(v) .....	.....	.....

I/We hereby apply for registration of the above mentioned Electrical Contractor Branch/Business in accordance with the Electric Power (Electrical Installation Work) Rules, 2006 and undertake to carry out all work undertaken by me/us strictly in accordance with the *Electric Power Act No 11 of 1997* and any rules and by-laws for the time being in force thereunder.

**1. Application Fees**

Class C-2 KShs. 250/=, Class C-1 KShs. 500/=, Class B KShs. 750/=, Class A-1 KShs. 1000/= and Class A-2 KShs. 1000/=.

Cheque or postal order No..... dated.....For KShs. .... or banking slip of deposit being the application fee is enclosed and agree to pay the inspection fee and the initial registration fee, as and when required.

Pay fee to any KCB Branch by cash deposit into the **Rural Electrification Authority (REA) Account No. 046245502138 KCB Milimani Branch Nairobi** and bring the paying in slip and two recent passport size photographs to the ERC offices

I/We hereby, declare that the information I/we have provided in the application is true and correct.

- i) Signature of Applicant ..... Date .....
- ii) Signature of Applicant ..... Date .....
- iii) Signature of Applicant ..... Date .....

**REFEREES**

(The following details to be completed by two different and independent referees, who would vouch your competence to operate a business of contractor if registered, your technical ability having already been established. Persons who may not understand what is involved in running a business cannot be accepted as referees).

i) 1<sup>st</sup> Referee

I certify that the information given in this form is true and correct to the best of my knowledge

Full name.....  
*(Block letters, surname first)*

Occupation.....

Postal address.....Postal Code.....Town .....Mobile .....

Date.....  
.....  
*Signature of 1st Referee*

(ii) 2<sup>nd</sup> Referee

I certify that the information given in this form is true and correct to the best of my knowledge.

Full name.....  
*(Block letters, surname first)*

Occupation.....

Postal address.....Postal Code.....Town .....Mobile .....

Date.....  
.....  
*Signature of 1st Referee*