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COMMON STOCK TRANSFER FORM

Use this form to request and authorize West Coast Stock Transfer (“WCST”) to transfer shares of stock beneficially owned by the transferor to be registered into another individual(s) or entity(ies). Do not use this form if you are requesting to transfer shares to a brokerage account or to change the name on your current registration.

Section 1, 2, and 4 must be completed by the current shareholder (“Transferor”).

Section 3 completed by the individual or entity receiving the shares (“Transferee” or “Recipient”).

[Section 3 is NOT required to complete transfer]

SECTION 1: (Transferor Information)

(to be completed by the person or entity TRANSFERRING the shares)

 (Transferor Name – As it appears on your certificate)

 (Address -Street, City, State, ZIP)

 (Tax ID Number or Social Security Number)

Indicate the issuer name and certificate number(s) that you are requesting to transfer to the designated Transferee(s)

 (Issuer Name and Cusip)

 (Certificate Number(s))

If transferring shares to multiple Transferees, please provide the total number of Transferees	
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If transferring shares to Multiple Recipients, skip SECTION 2 and complete SECTION 5.

SECTION 2: (Transferee Information)

(to be completed by the person or entity TRANSFERRING the shares)

Indicate the number of new certificates and denominations in the boxes provided (ex. Issue 1 New Certificate for 1,000 shares)

Number of New Certificates

Denominations

Registration Type: Individual Joint Custodial Trust Estate Corporation Other _____
 (Select One)

 (Transferee Name)

 (Address -Street, City, State, ZIP)

 (*Tax ID Number or Social Security Number –if known)

*The Tax ID Number or Social Security Number field is optional. Please note that unless the Transferee completes the attached Substitute W-9 in Section 3 or, for non-US citizens, provides WCST an original W8-BEN, WCST will maintain this number in our records, however it will not be certified. Therefore any cash distribution to the Transferee will be subject to US Federal Back-up Withholding until such time as the Transferee provides the necessary documents.

SECTION 3: (Transferee Substitute W-9 Form)

(to be completed by the person or entity RECEIVING the shares)

This section is NOT required to be completed and submitted in order for the transfer request to be acted upon by WCST. However, if submitted, the Transferee must complete and sign this section. In the absence of this section being submitted along with your transfer request, the Transferee should provide this information in a timely fashion. Without certification the Transferee will not have online access to view their holdings. If this certification is not completed and there is any type of cash distribution (i.e. sale of shares) made to this Transferee, US Back-up Withholding at the applicable rate will be applied to that distribution. All shareholders are urged to complete the tax certification.

- If you are requesting to transfer shares to multiple Transferees, each Transferee should complete a copy of this section. Compile your transfer request with each Section 3 immediately following each Transferee’s Section 2.
- Only individuals with a US Social Security Number or Tax Identification Number can complete the below Substitute W-9 form.
- If the Transferee is a non-US individual and does not have a US Tax Identification Number, a W-8BEN certification must be completed.
- Transferee must complete all sections if this Substitute W-9 form is being submitted with this transfer request.
- The tax identification number supplied must match the IRS records for the individual/entity of the Transferee as noted in Section 2 (Transferee Information) of this form.
- The definition of a U.S. Person as noted in Part II, (3) below is defined partially as; “For federal tax purposes, you are considered a U.S. person if you are: An individual who is a U.S. citizen or U.S. resident alien, A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, An estate (other than a foreign estate), or a domestic trust (as defined in Regulations section 201.7701-7) Additional information on this and any other sections of this form can be found by visiting the IRS website.
- If additional instructions to complete this Substitute W-9 form or if additional information on the “Certification Instructions” section below is needed, please visit the IRS website for additional instructions on completing a W-9 form.

Substitute W-9 Form

**DEPARTMENT OF THE TREASURY INTERNAL REVENUE SERVICE
PAYER’S REQUEST FOR TAXPAYER IDENTIFICATION NUMBER**
(to be completed by the person receiving the shares)

Name (As shown on your income tax return)

Business Name (if different from above)

Address (number, street, and apt, or suite no.)

Check Appropriate Box: Individual/Sole Proprietor Corporation Partnership
Limited Liability Company. Enter the tax classification (D=Disregarded Entity), C=Corporation, P= Partnership ⇔ _____
Other (see instructions) ⇔ _____

Part I: Taxpayer Identification Number (TIN) – include dashes (-) where applicable.

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Part II: Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. Citizen or other U.S. person

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See instructions on Page 4.

Sign Here		Signature of U.S. person	Date
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SECTION 4: (Transferer Authorization)

(to be completed by the person or entity TRANSFERRING the shares)

The undersigned stockholder noted in Section 1 of this form, or the undersigned authorized representative from the entity noted in Section 1 of this form, hereby irrevocably constitutes and appoints West Coast Stock Transfer Corporation as attorney to transfer the shares based on this Common Stock Transfer Form submitted, with full power of substitution in the premises.

Each registered owner of the account noted in Section 1 must sign their name exactly as it appears on the account, or the authorized person(s) must sign in his/her legal capacity for the entity noted in Section 1. In the Transferor is an entity, we require a copy of the most recent corporate resolution or other authorization document identifying the authorized signatories for the entity to accompany this Common Stock Transfer Form.

Signature: _____

Signature:
(if applicable) _____

Date: _____

***AFFIX MEDALLION SIGNATURE GUARANTEE**

***A Medallion Signature Guarantee is only required on this form when the certificate(s) presented are not Medallion Signature Guaranteed or there is no accompanying stock power provided that is Medallion Signature Guaranteed.**

BE SURE TO INCLUDE A CORPORATION RESOLUTION FOR ENTITIES.

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