



**LAHORE CHAMBER OF  
COMMERCE AND INDUSTRY**  
11-Shara-e-Aiwan-e-Tijarat, Lahore



**APPLICATION FOR VISA RECOMMENDATION LETTER**

Name of Firm/Company \_\_\_\_\_  
 Address of Firm/ Company \_\_\_\_\_  
 -----  
 Membership No. \_\_\_\_\_ Member Since \_\_\_\_\_  
 Name of Applicant for Visa \_\_\_\_\_  
 Applicant Relationship with Firm \_\_\_\_\_

**Photo of  
the  
Applicant**

Applicant Passport No. \_\_\_\_\_ Date of Issue \_\_\_\_\_  
 Place of Issue \_\_\_\_\_ Valid up to \_\_\_\_\_  
 Company NTN No. \_\_\_\_\_ Sale Tax No. \_\_\_\_\_  
 Invitation for the proposed visit \_\_\_\_\_

Name of Countries for which letter is required	Name of Firm(s)/Parties to be visited abroad
1. _____	M/s _____
2. _____	M/s _____
3. _____	M/s _____
4. _____	M/s _____
5. _____	M/s _____

I hereby declare that the above information is correct and true to the best of my knowledge and behalf.

\_\_\_\_\_  
Authorized Signature & Stamp of Member

\_\_\_\_\_  
Signature of the Applicant

**FOR OFFICIAL USE (CHECK LIST)**

PARTICULARS TO BE CHECKED BY RELEVANT STAFF	YES	NO
1. All relevant documents are attached	<input type="checkbox"/>	<input type="checkbox"/>
2. Information provided by the applicant match with record	<input type="checkbox"/>	<input type="checkbox"/>
3. Membership duration requirement is met	<input type="checkbox"/>	<input type="checkbox"/>
4. Recommendation Letter may be issued as all requirements are complete	<input type="checkbox"/>	<input type="checkbox"/>
5. Remarks if any _____		

\_\_\_\_\_  
Deputy Secretary

\_\_\_\_\_  
Head of Department

\_\_\_\_\_  
Secretary General

Date \_\_\_\_\_



# THE LAHORE CHAMBER OF COMMERCE & INDUSTRY

11 - Shara-e-Aiwan-e-Tijarat, Lahore

## UNDERTAKING

TO BE APPENDED WITH THE APPLICATION FORM FOR VISA  
RECOMMENDATORY LETTER

It is certified that Messrs \_\_\_\_\_  
are sending Mr. / Mrs. / Miss \_\_\_\_\_  
holding Passport No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_  
who is our Proprietor / Managing Director / Director / Managing Partner / Partner, on our behalf, to  
\_\_\_\_\_ for business purposes as indicated in the attached application form.

We, Messrs \_\_\_\_\_  
therefore, hereby undertake as follows :

- a) That he would return to Pakistan within \_\_\_\_\_ weeks / Months.
- b) That we hold ourselves responsible for all legal and other judicial considerations if any and the consequences arising thereof due to his stay abroad.
- c) We hereby confirm that the visit of our Mr. / Mrs. / Miss \_\_\_\_\_  
\_\_\_\_\_ to \_\_\_\_\_

is purely for negotiation of business / securing export orders/selection of machinery/  
material etc. and further hereby undertake that he shall abide by the rules and regulations  
of visa and the law of the country he is visiting.

In case of breach of this undertaking we shall be liable to all the financial burden of  
the said Mr. / Mrs. / Miss. \_\_\_\_\_  
in regard to his repatriation in addition to the consequences provided in the relevant rules  
of the Chamber.

\_\_\_\_\_  
(NAME IN BLOCK LETTERS)

\_\_\_\_\_  
SIGNATURE & STAMP

Dated : \_\_\_\_\_

\_\_\_\_\_  
(DESIGNATION)