

NEW PRODUCT PROPOSAL FORM

ATTENTION:

To save the information that you enter into this form, you **MUST**:

- Download the PDF to your computer
- Open it using Adobe® Reader®
- Enter your information in the various fields
- Save the PDF
- E-mail it to the name provided on the form

PLEASE NOTE: *A separate, individual form is required for each product submitted.*

There have been some additional fields added to help us maximize search on the internet. The following is the explanation for each:

- **Brand Name** – Manufacturer Brand Name
- **Brand Name Series** – Series name this product belongs to, e.g. “GE Profile (appliance series), or “Rubbermaid HomeFree”, (closet organizer series); does not denote sequential order of item.
- **Manufacturer Part Number (MPN)** - The part number that the Manufacturer has given the item.
- **UPC Number** - Universal Product Code used universally in the US, Canada, UK, Australia and other countries for tracking trade items in retail sales.
- **ISBN Number** - International Standard Book Number is a 13 digit number used as a unique identifier for books.
- **EAN Number** - This is the International Article Number is a 13 digit number used worldwide for marking products often sold at retail point of sale.

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All information on this sheet is vital to our evaluation process. Please check for accuracy prior to sending to Haan Crafts. (Please type or print.)

REQUIRED ATTACHMENTS TO THIS FORM INCLUDE (To access all forms go to www.haancrafts.com):

REQUIRED North American Free Trade Agreement (NAFTA) **OR** a Country of Origin document

REQUIRED Safety Data Sheet (SDS), if applicable

REQUIRED Vendor agreement Form

REQUIRED CPSIA Product Liability form, NP018-15, and Choking Hazard form, NP165-08

REQUIRED Vendor supplied CPSIA Certified Test Lab Reports for each product submitted

Return completed form for

Haan Crafts to:

purchasing@haancrafts.com

or by Fax @ 1-800-552-9205

GENERAL ORDERING INFORMATION

Vendor Number: (HAAN CRAFTS USE ONLY) _____

Supplier Name: _____

Address: _____

Phone: _____ FAX: _____

Order Placement E-mail: _____

Website Address: _____

Contact/Representative Name: _____

Address (if different): _____

Phone (if different): _____

FAX (if different): _____

E-mail: _____

PRODUCT SHIPPING INFORMATION:

Amount Per Order/Minimum Qty./\$: _____

Invoice Terms: _____

Order Shipped in _____ days

**SDS attached _____ Not applicable

Single Unit Shipping Weight _____

Standard shipping method for single unit:

Single Unit Packaging Dimensions: _____
" L x _____ " W/D x _____ " H

** Possible shipping or storage hazard?. Yes No

Freight Terms: _____

Shipping Point: _____ Zip/ Postal Code: _____

Handling/Crating Charge: _____

Will you drop ship?_ Yes No Lead Time: _____ days

Actual Product Dimensions: _____
" L x _____ " W/D x _____ " H

Truck Class _____

Check appropriate certifications: AP ASTM CL PMA ISO

**Is all required safety labeling included on the product packaging? Yes No

Does product have an expiration date? Yes No

Does product contain latex? Yes No

Are digital images available? (300 dpi, 3" x 3" format) Yes No

Appropriate Grade Level(s): _____

Copyright Date (Books, Videos, DVDs, etc.): _____

Running Time (Video/DVD): _____

Warranty Information: _____

**Country of Origin: _____

Manufacturer Part #

Brand Name

Brand Series

ISBN

UPC

EAN

CSA Approved Yes No

CE Approved Yes No

CPSIA Yes No

EU Yes No

UL Approved Yes No

**** These are required fields. Product will not be accepted until complete.**

Signature: _____ Title: _____

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Supplier Name: _____

Vendor's Part Number: _____

Please provide description/product information, catalog copy, and computer software requirements