



TORONTO Special Events

Food Vendor Interest Form

Thank you for showing interest in becoming a vendor for a City of Toronto Produced Event. The events that the Toronto Special Events department are involved in are only events that are produced by the City of Toronto. These events are: Scotiabank Nuit Blanche, Cavalcade of Lights and Squares Program (Canada Day at Mel Lastman Square, Fresh Wednesdays and Tasty Thursdays at Nathan Philips Square). Any other events are run by independent organizations that each have different procedures for booking vendors so you would need to research those events you wish to be a part of and contact them directly to see about availability. The link is http://www.toronto.ca/special_events/index.htm and you will look on the left hand side and see the festival calendar section where you can locate those events that you wish to be a part of and find contact information.

Please fill out this form and return to spevprod@toronto.ca or you can fax it to 416-395-0278

Vendor Name: _____

Type of Food (please include sample menu items):

Name(contact): _____

Email: _____

Phone: _____

Vendor Web Site: _____

Vendor Facebook: _____

Vendor Twitter: _____

Mailing Address:

List Special Events that this vendor has been involved in:

Food Truck Set Up:

please fill out below section if your set up is a food truck

Dimensions of Truck:

Weight of Truck:

Power Requirements for on-site plug in (please include NEMA code):

Truck License Number (please indicate municipality as well):

Please attach any images of your truck if you have them.

Please Check Event(s) interested in:

Canada Day
Fresh Wednesdays
Tasty Thursdays
Scotiabank Nuit Blanche
Cavalcade of Lights

Typically we do not contact vendors regarding events until 2 – 4 months out from the event date. We will keep your contact information on file and will contact you when we are looking for vendors for these events.

The following are the general requirements to become a vendor.*

- All vendors must follow Toronto Public Health Special Event Temporary food establishment rules and regulations; this also includes filling out Special Event Vendor Form (can be found http://www.toronto.ca/special_events/pdf/healthguidelinesvendor08.pdf)
- Your company will maintain proper General Liability insurance of \$2,000,000 listing the City of Toronto as an additional insured for the purpose of your participation in the event. A copy of your insurance must be provided to the City of Toronto in advance of the event date.
- Food vendor fee (plus HST), this fee is set by the City of Toronto and must be paid in advance of the event date.

*other requirements vary per each event and these will be outlined in the individual event agreements.