



QUEST  
INTERNATIONAL  
UNIVERSITY

## HOSTEL ACCOMMODATION APPLICATION FORM

**Accommodation Type:** Single / Shared

**Unit No:** .....

How to complete the form:

1. Please write in **BLOCK LETTERS**.
2. One (1) passport-size colour photograph.
3. All monthly payments should be made via **cash, cheque or bank draft**. Payments other than **cash** should be made in favour of **QUEST INTERNATIONAL UNIVERSITY PERAK**.

Photograph

## STUDENT PARTICULARS

**Name:** .....

**Matric No:** ..... **Programme:** .....

**Sex:** M / F **IC No (New):** ..... **Passport No:** .....

**Date of Birth:** ..... **Nationality:** ..... **Race:** ..... **Religion:** .....

**Hand Phone No:** ..... **Email:** .....

**Permanent Address:** .....

**Medical Illness (if any):** .....

## PERSON TO CONTACT IN CASE OF EMERGENCY

**Name:** ..... **Relationship:** .....

**H/Phone No:** ..... **House No:** ..... **Office No:** .....

## GENERAL CONDITIONS FOR ACCOMMODATION BOOKING

1. Rooms are allocated on a **first-come-first-serve-basis**.
2. Booking confirmations by payment equivalent to one (1) month deposit and pro-rated rent up to the end of the month must be received by the Finance and Accounts Division of the University, failing which the University will not be able to guarantee the accommodation requested. Thereafter, rent must be paid on a calendar month basis on or before the 7<sup>th</sup> day of each month.
3. All applicants are required to sign a tenancy agreement for a minimum period of one (1) academic year (12 months).

### Declaration

1. I understand and accept the general conditions for booking of hostel accommodation.
2. I declare that the particulars in this application form are true to the best of my knowledge, and I have not wilfully suppressed any material fact. Any misrepresentation or omission of information will render me ineligible for student accommodation.
3. I undertake to abide by the Tenancy Agreement and Hostel Accommodation Code of Conduct.

**Signature:** .....

**Date:** .....

## FOR STUDENT AFFAIRS DIVISION

New Applicant ☐ Continuing Resident ☐ Check-in Date: .....

Total Payment: RM..... Receipt No & Bank Draft No: .....

Authorized Signature: ..... Remark: .....

# STUDENT HOSTEL ACCOMMODATION

## CODE OF CONDUCT

1. All residents are required to carry their valid identity card issued to them by the University
2. Residents must ensure that the doors are locked and all electrical switches are switched off when not in use.
3. The responsibility for overall cleanliness of their unit lies with the residents of the respective unit
4. All residents are expected to be in the hostel before 10.00pm and residents who wishes to be away from the hostel after that time, must obtain prior permission from the Student Affairs Division (SAD).
5. All visitors must register at the security station upon arrival and departure. No visitors are allowed after 9.00pm
6. Residents are strictly prohibited from admitting strangers or persons of the opposite sex (except parents/guardians) into the hostel room.
7. Only immediate family members can visit the resident. The resident must inform and seek approval from SAD
8. Residents are personally responsible for ensuring all visitors comply with the rules and regulations and they would not cause any inconvenience to other residents
9. Visitors are strictly prohibited from staying overnight
10. Residents must seek prior approval to leave the hostel at any other times
11. Residents are not permitted to give their hostel keys to any other person to use while they are away. Residents found committing such an offence will be evicted
12. Smoking, consumption of alcohol and drugs are strictly prohibited
13. Gambling/gaming which involves betting is strictly not allowed within the hostel premises
14. Vandalism or removing hostel/university property is a very serious offence. Residents found guilty can or will be evicted from the residence. The cost of making good any items vandalized will be charged accordingly to the resident
15. Viewing, possession and or dissemination of pornographic materials are strictly prohibited
16. Residents found causing embarrassment, unsolicited compliments, sexually tainted jokes, spreading false rumours will be evicted from the residence
17. Fighting or any physical violence is not allowed. Residents found committing such an offence will be evicted
18. Residents must obtain prior permission before organizing any social events in the hostel
19. The University reserves the right to alter, amend, add or delete any of the rules and regulations at anytime without prior notice
20. The University reserves the right for its designees to enter and inspect a residence in the interests of safety and proper conduct of the students. Entry can be made at any time, whether or not the students are present, and without prior notice to the students.

### **NOTE:**

I confirm and agree that I have read the Code of Conduct and shall abide with the said Hostel Code of Conduct. In the event I fail to make payments for two (2) consecutive months, I hereby agree that the University can terminate my accommodation contract and request me to vacate the hostel premises immediately.

I agree that I will not take any action against the University in the event the above action is taken against me as a result of default in payment.

Student's Name : \_\_\_\_\_ NRIC No: \_\_\_\_\_

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

### Witness by Parent/Guardian:

Name : \_\_\_\_\_ NRIC No: \_\_\_\_\_

Signature : \_\_\_\_\_ Date: \_\_\_\_\_