

NOTE: Internet Explorer is required to submit this form electronically. If you use a different browser, save the completed form as an attachment and email to anock@hendersoncountync.org.

Community Event Request Form

The Henderson County Sheriff's Office is a proud community partner, and we are pleased to provide support for community organizations and events. We make every effort to allocate our resources wisely. To that end, we are asking that you provide us with the following information so we can evaluate your request. It will help us determine if we have the resources and personnel available.

Please submit this Community Request form to the Community Relations Media Specialist no less than two (2) weeks in advance of your event. After we receive your request it will be reviewed by the Command Team. The approval process may take up to a week. The contact person listed on this form will be notified if the request is approved.

Organization Name:

Contact Person Name:

Contact Person Title:

Contact Phone:

Contact Email*:

*Email address will be added to The Guardian Newsletter email list

Name of the Event:

Event Location:

Event Address:

Event Date:

Event Time Start:

AM End:

AM

Number of Participants Expected:

PM

PM

Age of Participants:

Is your organization a 501(c)(3)? Yes No

What is the purpose/mission of your event/organization?

What are you requesting HCSO to provide?

Please provide details about your event: