

Feedback form for seminar presentations: presentation skills

To what extent did the presenter achieve the following:

<i>To a large extent</i>	<i>To a fair extent</i>	<i>To a small extent</i>	<i>Not at all</i>
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In the introduction?

AROUSE YOUR INTEREST IN THE TOPIC	L	F	S	N
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PROVIDE A USEFUL OVERVIEW OF THE SEMINAR	L	F	S	N
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How was this done?

Suggestions for improvement

Throughout the seminar?

MAINTAIN YOUR ATTENTION	L	F	S	N
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HIGHLIGHT CLEARLY THE MAIN POINTS	L	F	S	N
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MAKE THE MATERIAL EASY TO UNDERSTAND	L	F	S	N
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How was this done?

Suggestions for improvement

In the conclusion?

SUMMARISE CLEARLY THE MAIN POINTS OF THE SEMINAR	L	F	S	N
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PROVIDE A SUMMARY THAT WAS EASY TO REMEMBER	L	F	S	N
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How was this done?

Suggestions for improvement

Source: from Gerlese Akerlind