

# Convocation Community Service Individual Form

**Community Service Convocation Criteria:** Participation in an activity serving a charitable mission or cause which is 1) not required as part of an academic syllabus or academic honor society/service organization and 2) does not offer remuneration (pay, goods, services, future career advancement, etc.) to the student.

**Note:** Community service must be done off-campus except for pre-approved on-campus service programs (blood drives, amnesty international letter writing, etc).

Please print or type all information.

Name: \_\_\_\_\_ Barcode #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Total Credits Requested: \_\_\_\_\_

Are you graduating this semester? (circle one)      YES              NO

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## Service Logistics

Identify the name of the organization, program or activity: \_\_\_\_\_

Enter the dates and times of service: \_\_\_\_\_

What were the major responsibilities of your position/involvement? \_\_\_\_\_

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## Personal Reflection

**\*In order to receive your Convocation credit, you must answer both questions separately.\***

1.) How did this experience affect your perspective of contributing to the needs of the community? 2.) How did it affect the people you served?

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More on Back

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We request that the information on this form be used to validate community service for the above named student and verify that the information is accurate.

Date \_\_\_\_\_

Date \_\_\_\_\_

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Phone #

**Office Use Only:**  
 Date Received: \_\_\_\_\_ Service Approved by: \_\_\_\_\_ Date Entered: \_\_\_\_\_  
 Reasons not approved: \_\_\_\_\_ Initials: \_\_\_\_\_