

NOTICE OF LATE RENT

Date: _____

To: _____

Rental Address:

Contact Details:

NOTICE:

In accordance with the rent agreement (the "Lease") signed and dated on _____ in the State of _____.

YOU ARE HEREBY NOTIFIED THAT your rent for the period of _____ to _____ is **past due**. Accordingly, you owe the following amount and charges:

Rent	\$
Late Fee	\$
Total Amount	\$

The Landlord or _____ Authorized Agent hereby require you to pay the amount and charges on or before _____ or quit the Lease and surrender the possession of the premises.

Payment should be made and delivered to me in person, in cash, or through payment instruments allowed under the terms of the lease, at the address specified by the lease agreement or at the address listed below.

Delivery Address:

Contact Details:

YOU ARE FURTHER NOTIFIED THAT the Landlord may initiate legal actions against you if you fail to pay the total due amount or vacate the premises on the date specified above. Moreover, the Landlord will institute legal proceedings to recover rent and possession of said premises together with possible statutory damages as allowed by law.

For any questions, concerns, and additional information, do not hesitate to contact the Landlord or its Authorized Agent on the above-mentioned details.

Landlord/Agent Signature _____

CERTIFICATE OF SERVICE

I hereby certify that on the _____ day of _____, 20_____, I served this notice to _____ by

-delivering it personally to the person in possession.

-delivering it on the premises to a member of his/her family or household or an employee of suitable age and discretion with a request that it be delivered to the person in possession.

-first-class mail addressed to the person in possession.

Signature _____