Military Recommendation Letter Form

**Office**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Memorandum For**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Subject**: Letter of Recommendation for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SSN #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

It is my great honor to recommend \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. As his senior rater for \_\_\_\_\_\_\_\_ years, I can attest to his/her intelligence, courage, commitment, and professionalism. Furthermore, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_’s peers confirms his/her exceptional qualities as a leader, motivator, and soldier.

In addition, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_always performs his/her duties in an exceptional manner. He/She possesses a breadth and depth of doctrinal knowledge seldom seen in an officer of his/her rank. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has the natural ability to express complicated and technical information clearly and concisely. His/Her patience and compassion will serve him/her well for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and guarantee his/her continued success as a leader and a soldier.

Needless to say, with the character and mettle that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ possesses, I am convinced that he/she will be successful in any endeavor he/she attempts.

Attached to this letter are the documents that supports \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ case, and application. If you have any requests or questions, please do not hesitate to contact me.

Best,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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